

PLANNING DIVISION CHARGES FOR SERVICES FROM JULY 1, 2022

Fee from July 1, 2022	
Administrative Application Fees	
Minor Subdivision (2 - 5 lots) (Note: First subdivision on parcel to add 1 lot has no charge)	\$200 plus \$20 per lot
Minor Lot Line Adjustment	\$ 150
Lot Consolidation	\$ 150
Administrative Variance	\$ 50
Home Occupation / Prof Office / Home-Based Contractor/Acc Dwelling Verification Letters	\$ 150
Second and Each Subsequent Review	\$150.00 (for performance bond releases)
Board of Adjustment	
Dimensional Variance for individual residential lot or use	\$ 500
Dimensional Variance for other residential (e.g., apartments and condominiums, nursing home, day care, churches, blanket requests for residential developments, and other nonresidential uses in residential zoning districts) and nonresidential lot or use	\$ 500
Special Use	\$ 500
Appeal of decision by an administrative officer or agency regarding the interpretation of a zoning provision	\$ 600
1 to 3 Variances	\$ 500
4 to 6 Variances	\$ 500
7 to 9 Variances	\$ 600
10 or more Variances	\$ 800
Code Interpretation or Admin Appeal	\$ 500
Variance Modification Request (within 1 yr of approval)	\$ 500
Comprehensive Plan / Zoning Map Amendment (CZ/Z) (but not RPC's)	
CZ / Z Pre-Application Meeting	no charge
CZ / Z Petition to Amend Comp Plan & Zoning Map	\$ 1,000
Amendment to Zoning Ordinance	\$ 1,000
Conditional Use with Site Plans	
CU Pre-Application Meeting	no charge
Small Scale CU Application Processing Fee**	\$ 500
CU Application Processing Fee	\$1,000 plus \$50 per dwelling unit
Business Commercial Industrial & Other Buildings	\$1000, but note \$100 per 1000 SF capped at \$5,000 per phase at Site Plan Stage
Final Plan Review Fee	
Major Record Plan (I.e Major Subdivision/RPC Application)	
Residential subdivision or land development	\$1000 plus \$50 per dwelling unit
SP / SL Pre-Application Meeting	no charge
Final Plan Review Fee	no charge
Miscellaneous Fees	
Certificate of Use or Zoning Verification	\$ 150
Readvertising / Posting Fee (Postponement at Applicant's Request)	full cost of original legal ad
Temporary Removable Vendor permits	\$ 100
Resubdivision or Revised Record Plan (where additional lots are added or application expiration extended or where plan is revised)	
Residential	\$1000 plus \$50 per additional dwelling unit
Nonresidential	\$1,000
Plan expiration extension	\$1,000
Site Plan (S) - "by right applications within an approved Zoning District"	
S Pre-Application Meeting	no charge
Business Commercial Industrial & Other Buildings (hospitals, schools and institutional buildings and structures are exempt including places of worship)	\$100 per 1,000 SF capped at \$5,000 per phase
Final Plan Review Fee	-
Subdivision Standard Appeal	
Appeal from any finding, decision or recommendation of the Department with regard to subdivision standards affecting an individual residential lot or use	\$ 3,000
Appeal from any finding, decision or recommendation of the Department with regard to subdivision standards affecting other residential and nonresidential lots or uses	\$ 3,000
Revised Landscape Plan	\$ 500
Record Plan Modification (i.e changing amenities and/or design after initial recordation)	\$ 1,000
Sunset Plan Review/determination as to whether substantially underway status (including CU's)	\$ 1,000

** Small Scale Conditional Uses are those Conditional Use applications where the proposed conditional use is to operate as an accessory/ancillary manner to a dwellinghouse on the parcel. Fees are calculated upon gross external floor area of buildings - the sum of the gross horizontal areas of all of the floors of a building measured from the exterior faces of the exterior walls