# FY 2017 Budget

SUSSEX COUNTY | DELAWARE

JULY 1, 2016 | JUNE 30, 2017

Gina A. Jennings
Finance Director

Todd F. Lawson
County Administrator

Kathy L. Roth
Deputy Finance Director

# FY16 Accomplishments

## Department Accomplishments

- Added the largest amount of assessment improvements ($112 million) since 2007
- Began implementation of the CAMA system
- Assisted over 250 households with housing repairs through our community development program
- Began using technology in the field by the Constable Division to improve accuracy and timely correction of violations
- Saved $120,000 in worker's compensation claims through case management
- Reduced lost workdays by 38%
- Saved $23,500 by doing Medicare prescription reporting in-house
- Answered 11% more EMS calls for service without additional personnel
- Answered 113,500 9-1-1 calls this year (33% increase in 10 years)

# FY16 Accomplishments

## Department Accomplishments

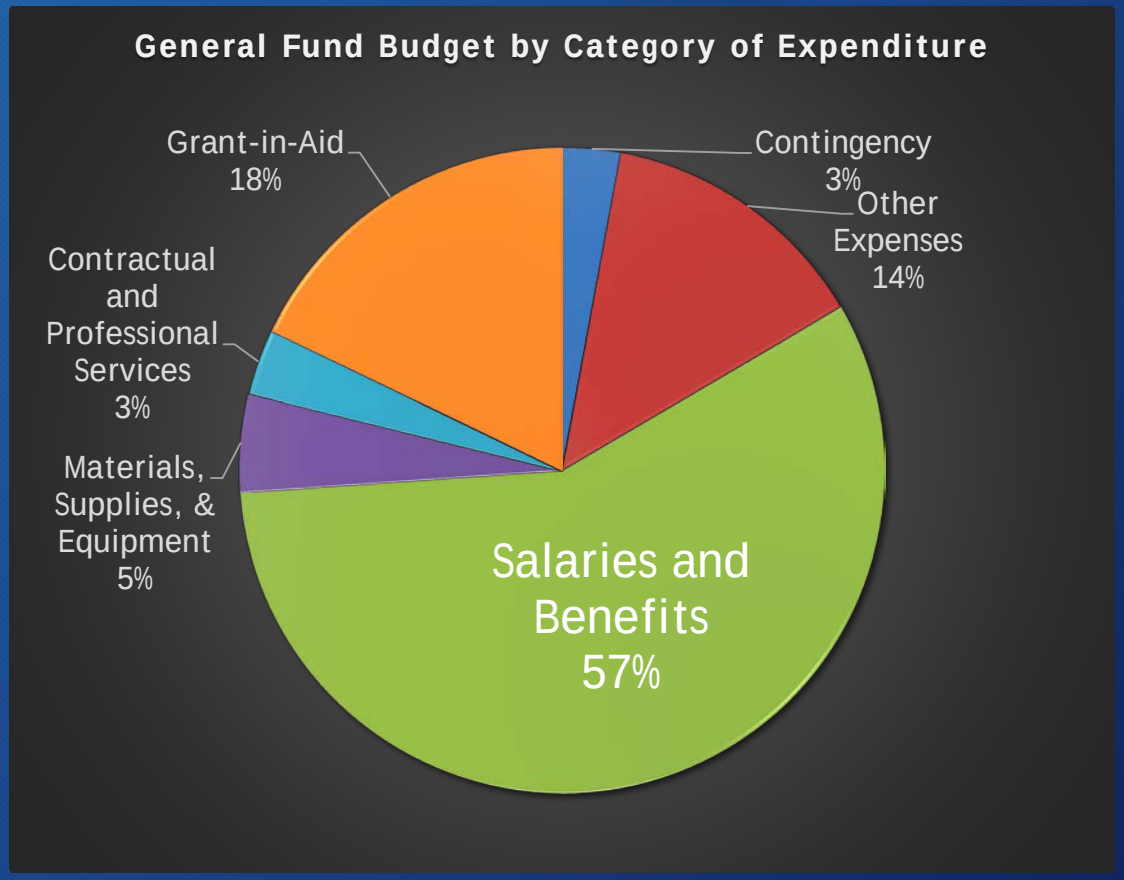
- Engineering has stayed on top of increased activity:
  - 30,160 utility locates
  - 1,792 utility connections inspections generating $900,000
  - 229 afterhours emergency calls
  - 12 district annexations
- Completed Georgetown fiber ring
- Obtained a 96% matching rate on our 9-1-1 addressing
- Planning & Zoning processed
  - 19 Changes of Zone
  - 35 Conditional Uses
  - 10 Subdivisions
  - 155 Board of Adjustment Applications

# 2017 Budget Highlights

- No change in County property tax rate or general fund fees
- No increase in sewer and water service charges
- EDU sewer growth of 2.1 percent
- Net increase of full-time staffing levels by one position
- General Fund is up $1.5 million, or 2.8 percent
  - Increase to public safety staff by 5 positions
  - Total increase in county-operated public safety - $1.4 million
  - Increase in public safety grants - $217,000
    - $100,000 increase for Fire and Ambulance Services – $3.5 million total distribution
    - Local Law Enforcement Grants for Towns - $575,000 total distribution
    - $117,000 increase for Delaware State Police - $2.2 million for 44 additional State Troopers
- Total library funding - $5.2 million
- Governmental capital plan without general fund debt - $11.3 million
  - 36.0 percent is airport
  - 28.0 percent is public safety

# Personnel Summary

- Health insurance costs are stable
  - No increase anticipated
  - $8.5 million ($16,000 per employee)
  - No change for the employees
- Pension
  - 25% of gross salaries
  - $5.7 million contribution
  - Continue 3 percent contribution for new hires
- 13 paid holidays with 2 floating holidays
- COLA – 1%
  - Reflects current inflation
  - $234,000
- Merits



# Workforce

- Workforce is down 52 positions, or 10 percent, since 2009
- New Hires
  - Community Development – PT to FT Rehab Specialist
  - Constable – PT Seasonal Staff
  - Emergency Medical Services – Deputy Director
  - Emergency Medical Services – 2 Paramedics for Medic 110
  - Emergency Operation Center (911) – 2 Dispatchers
  - Library Administration – Youth Services Librarian
  - Planning & Zoning – Sign Inspector

# Budget Summary

| Fund | 2016 Budget | 2017 Proposed Budget | Dollar Change | Percent Change |
|---|---|---|---|---|
| General Fund | $53,449,189 | $54,971,380 | $1,522,191 | 2.8% |
| Capital Projects – General Fund | 8,600,705 | 11,258,100 | 2,657,395 | 30.9% |
| Water & Sewer Fund | 37,044,046 | 37,429,740 | 385,694 | 1.0% |
| Capital Projects – Water & Sewer | 18,300,000 | 9,570,154 | (8,729,846) | (47.7%) |
| Pension Fund | 5,500,000 | 5,850,000 | 350,000 | 6.4% |
| **Total Budget** | **$122,893,940** | **$119,079,374** | **($3,814,566)** | **(3.1%)** |

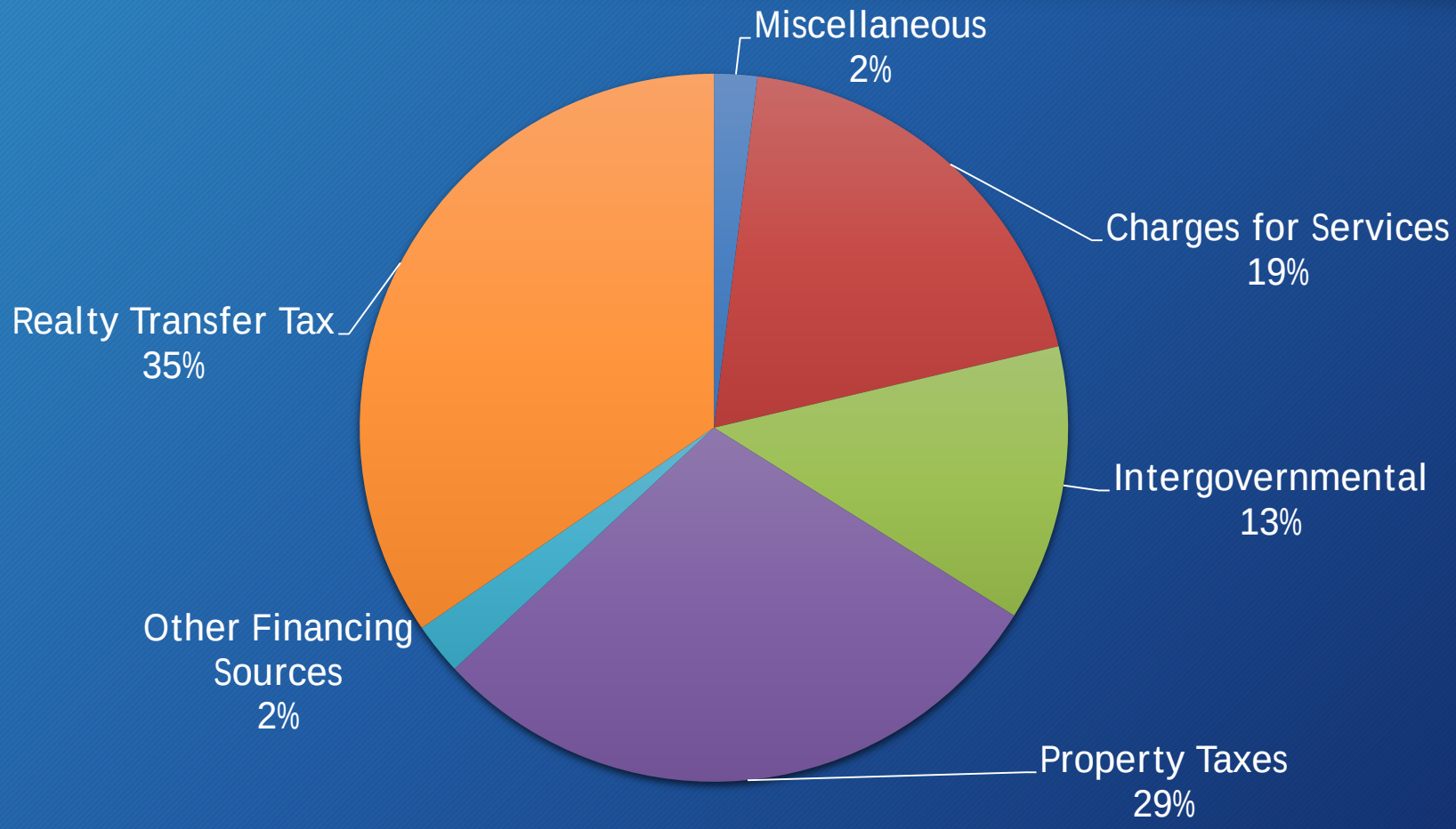
# General Fund

# General Fund - Highlights

- No fee or tax increases
- Total budget increase of 2.8 percent, or $1.5 million
- Taxable assessments increased 3.0 percent, $390,000
- No appropriated reserves to cover operating expenses
- Building related revenues increased $591,000

| Source of Revenue | 2016 Budget | 2017 Budget | Change |
|---|---|---|---|
| Manufactured Home Placement Tax | 92,000 | 98,000 | 6,000 |
| Recorder of Deeds | 3,370,000 | 3,373,000 | 3,000 |
| Building Permit and Zoning Fees | 1,325,000 | 1,447,000 | 122,000 |
| Fire Service Enhanced Funding | 1,000,000 | 1,100,000 | 100,000 |
| Building Inspection Fees | 1,007,000 | 1,028,000 | 21,000 |
| Private Road Design & Inspection Fees | 560,000 | 899,000 | 339,000 |

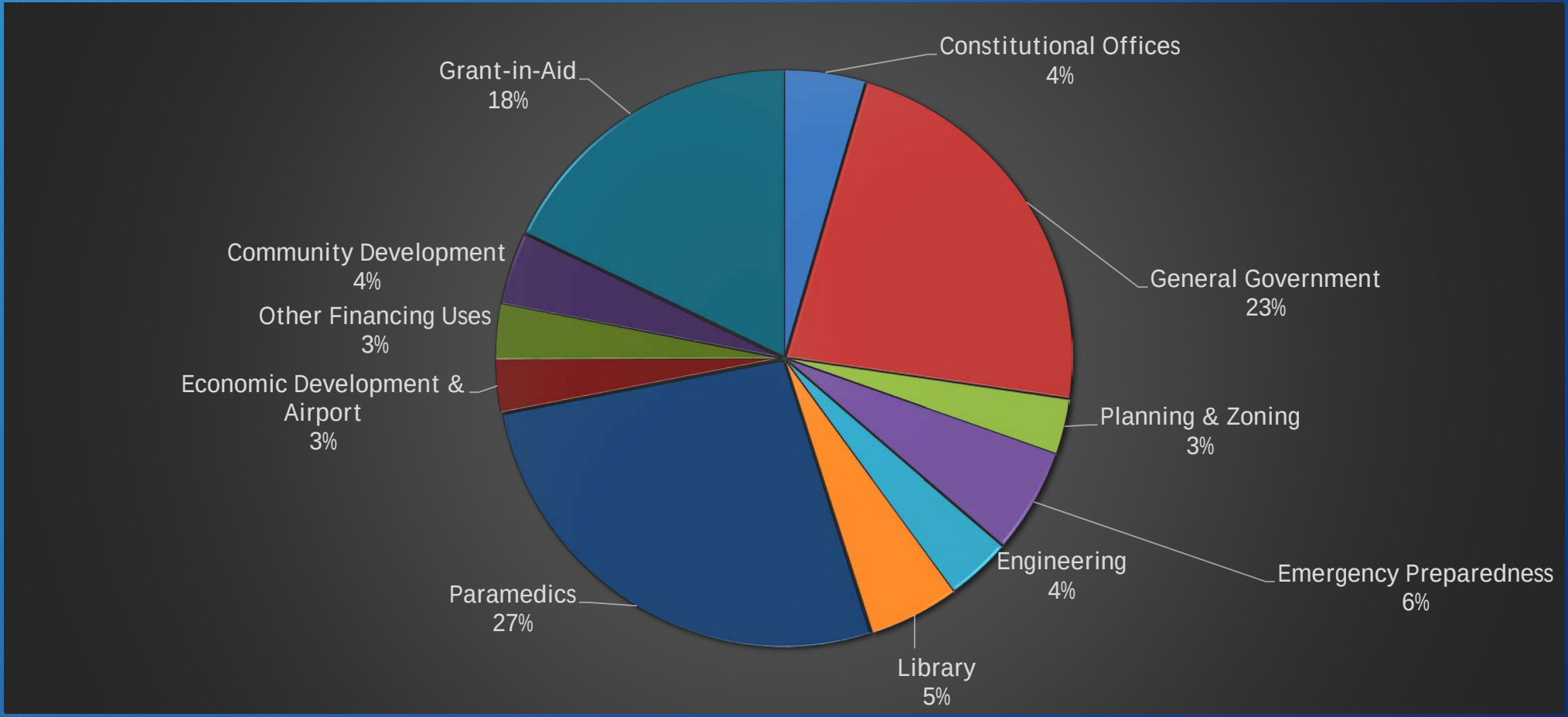
# Funding Sources – General Fund



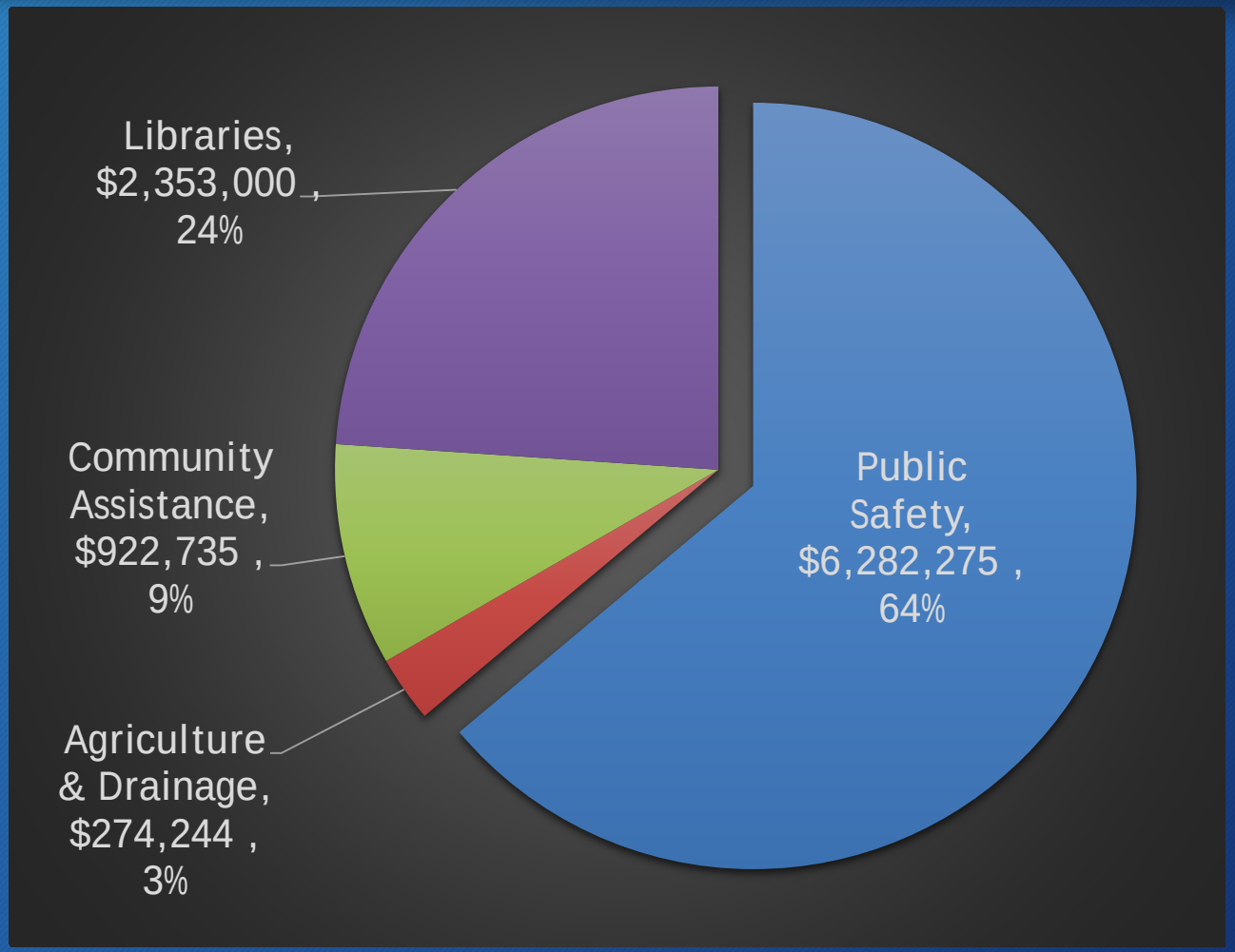
# Realty Transfer Tax

*Any Realty Transfer Tax collected over the $19 million will be transferred to the Capital Projects Fund

# General Fund Expenditures



# Grants


Libraries, $2,353,000 , 24%
Community Assistance, $922,735 , 9%
Agriculture & Drainage, $274,244 , 3%
Public Safety, $6,282,275 , 64%

# County Tax $ Breakdown

Code Enforcement, P&Z, Permitting, Addressing
6¢

Public Safety
57¢

Libraries
14¢

General Government
12¢

Special Services
7¢

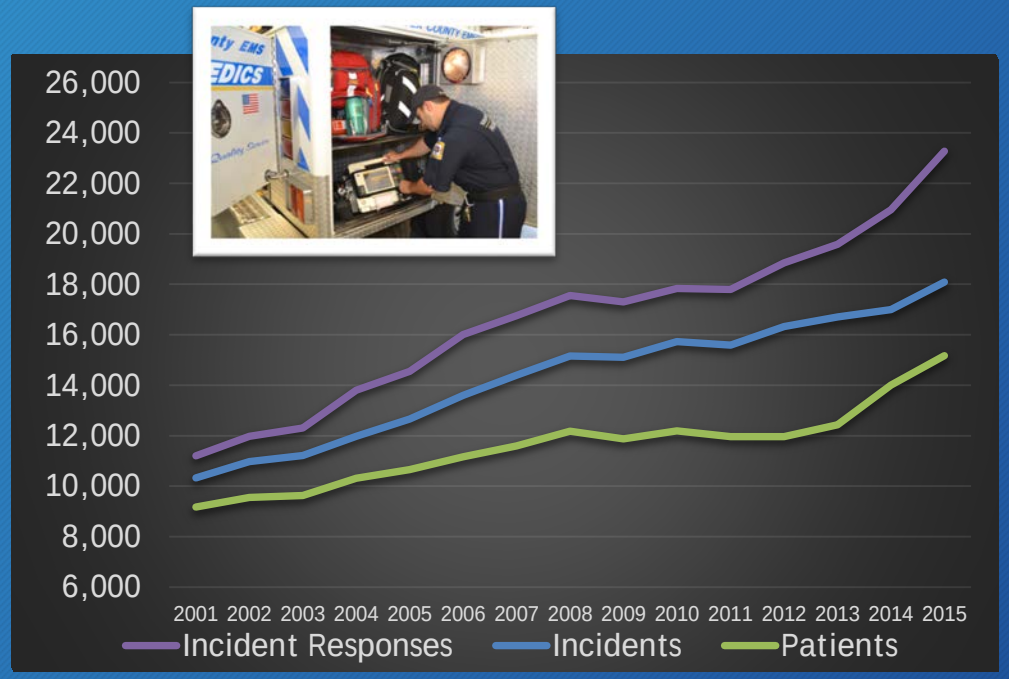
Housing Rehabilitation and Community Support
4¢

General Government includes: County Council, Administration, Legal, Finance, & Constitutional Offices

Special Services includes: Economic Development, Airport, Engineering Administration, & Public Works

# Public Safety

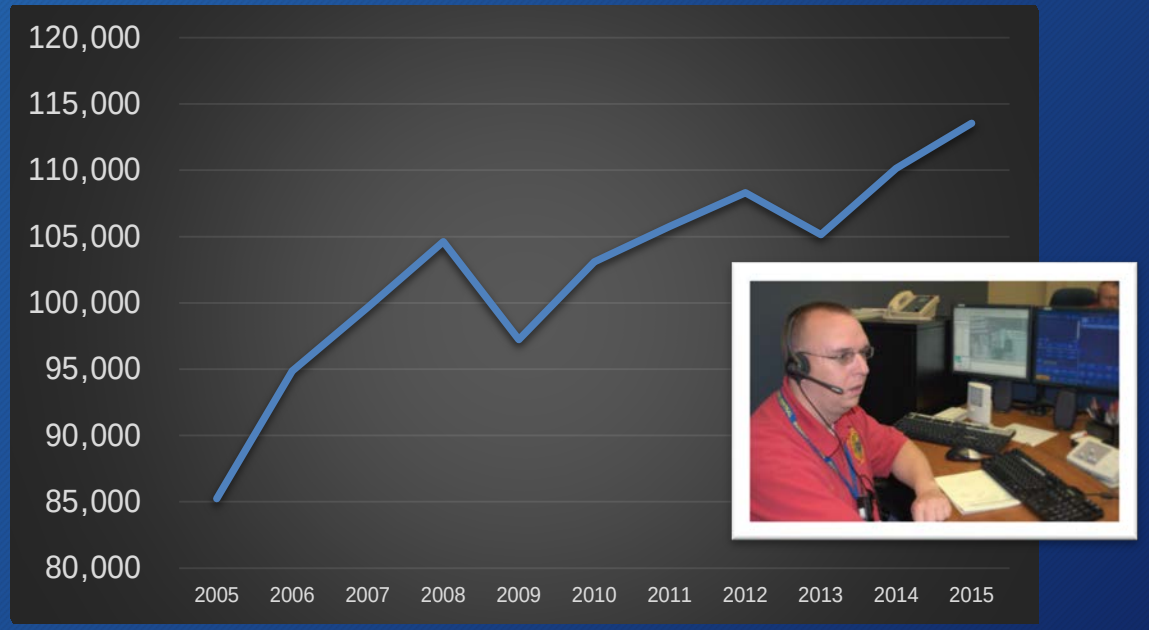
## Emergency Medical Services




| 2015 | 2016 Budget | 2017 Budget |
|---|---|---|
| 13,642,338 | 13,625,093 | 14,786,984 |

## Emergency Preparedness

## 9-1-1 Calls

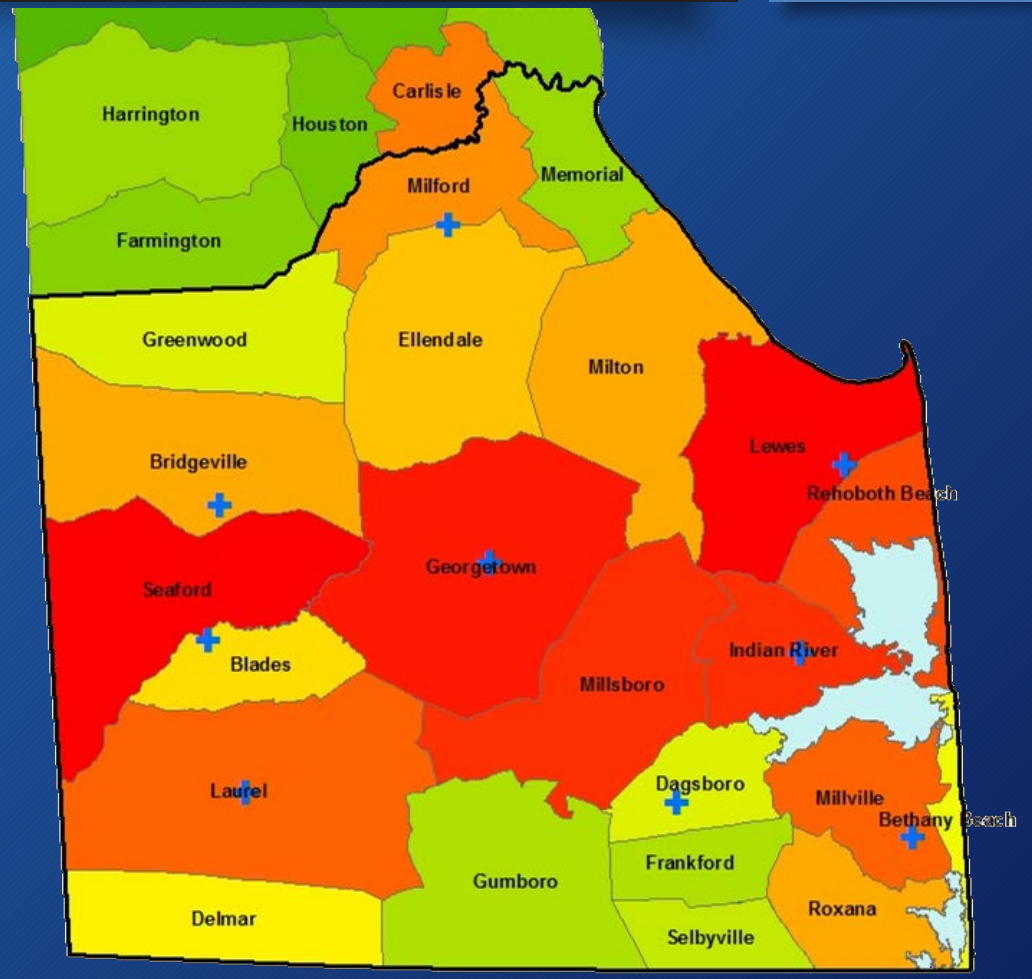



| 2015 | 2016 Budget | 2017 Budget |
|---|---|---|
| 3,043,865 | 3,043,087 | 3,261,931 |

# Initiatives – Blades/Seaford Coverage

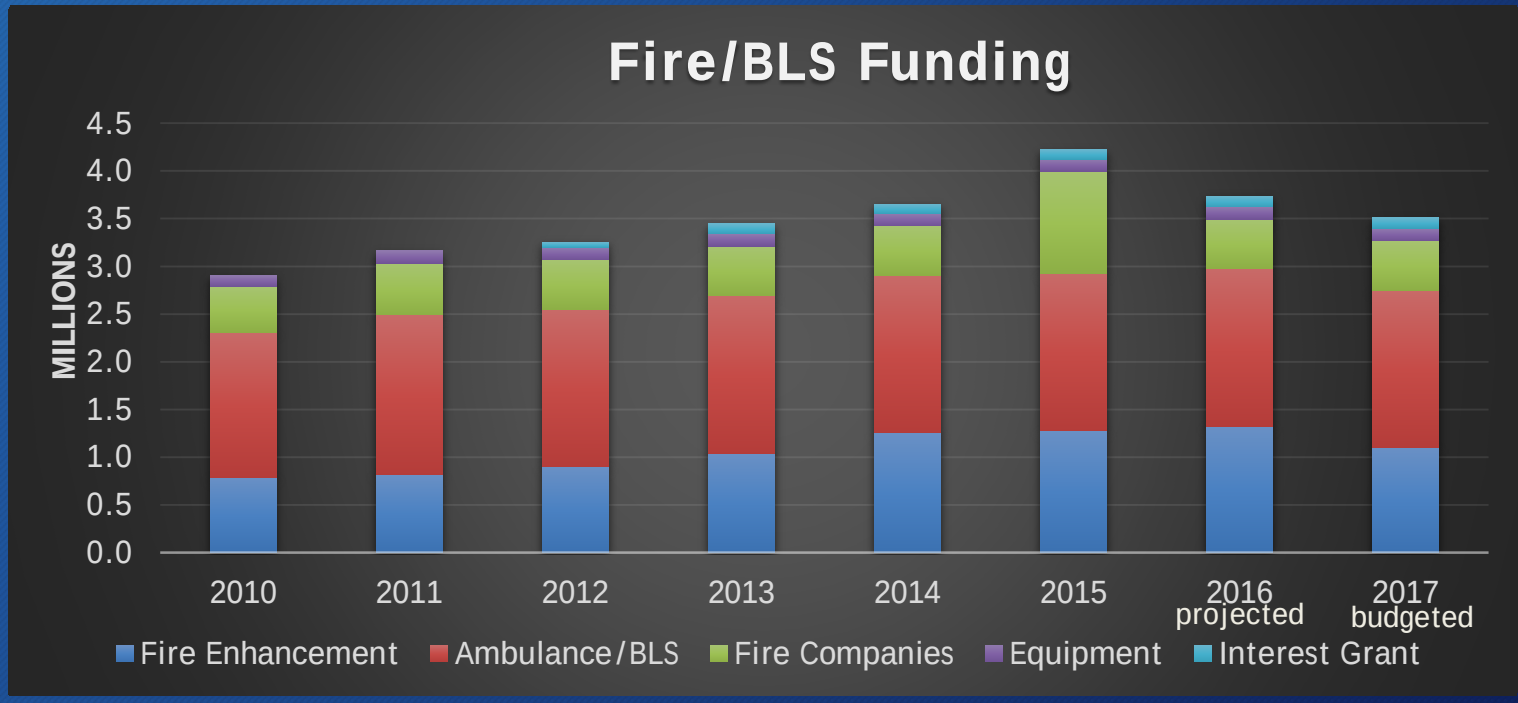
Increase coverage in the Blades/Seaford area

- Increase staffing from 12 hrs/day to 24 hrs/day
- Highest call volume in the county



# Public Safety

| | 2015 Actual | 2016 Budget | 2017 Budget |
|---|---|---|---|
| Delaware State Police | $2,028,608 | $2,081,082 | $2,197,925 |
| Local Law Enforcement | 807,349 | 575,000 | 575,000 |
| Fire/BLS | 4,225,374 | 3,409,633 | 3,509,350 |
| Total | $7,061,331 | $6,065,715 | $6,282,275 |

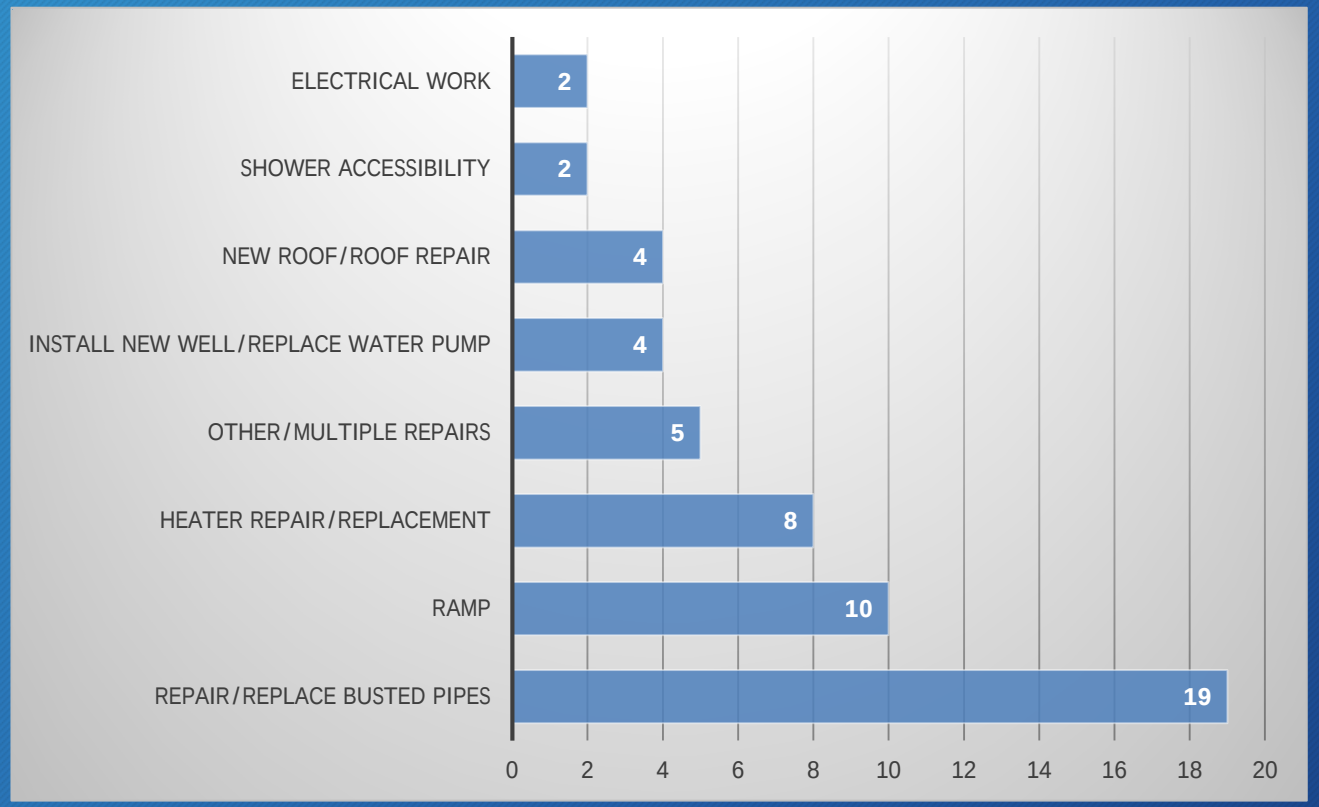


# Community Development Funding Allocations

| FUNDING | TOTAL FUNDING |
|---|---|
| Community Development Block Grant (CDBG) | $ 940,000 |
| HOME Investment Partnerships Program (HOME) | 500,000 |
| Housing Development Fund (HDF) | 125,000 |
| Neighborhood Stabilization Program I (NSP1) | 28,800 |
| Neighborhood Stabilization Program II (NSP2) | 85,000 |
| Housing Preservation Grant (HPG) | 25,000 |
| Flood Mitigation Grant Program | 269,162 |
| Sussex County Government | 275,107 |
| **Total** | **$2,248,069** |

# Community Development

- County Council Emergency Repair Funding – FY 2016 - Statistics *To-Date*




| Funding | Amount |
|---|---|
| County Council Emergency Funding | $165,000 |

# General Fund Capital

# General Fund Capital - $11,258,100

- CAMA System - $400,000
- Medic Station 104 - $750,000
- Medic Station 103 land - $200,000
- Medic Station 108 bay - $50,000
- Fiber Ring (pending State commitment) - $1,600,000
- Maintenance Building - $1,500,000
- Buildings & Grounds Improvements - $450,000

# General Fund Capital - $11,258,100

- Runway and Taxiway Improvements - $2,208,100
- Mobile Command Unit - $1,400,000
- Industrial Park Improvements - $1,300,000
- EOC A/V - $500,000
- Landfill Land - $350,000
- Airport Land Acquisition - $300,000
- Stormwater Improvements - $130,000
- Airport Building Improvements - $120,000

# Enterprise Funds

# Enterprise Fund Highlights

- Overall budget increased 1.0%, or $386,000
  - 4 wastewater treatment plants
  - 865 miles of sewer pipe
  - 487 pump stations
- 1,414 new EDU's, a 2.1% increase
- Sewer Service Charges are one rate
  - After 7 years of increasing, there is no increase this year
  - $286 a year or $71.50/quarter
- Sewer System Connection Charges are one rate for all county facilities
- Will continue the 100 foot cap on assessment charges

# 5-Year EDU Growth

| District | 2011 Actual EDUs | 2012 Actual EDUs | 2013 Actual EDUs | 2014 Actual EDUs | 2015 Actual EDUs | 5YR EDU Growth | 5YR Percentage of Growth |
|---|---|---|---|---|---|---|---|
| Dewey Sewer | 3,676 | 3,686 | 3,745 | 3,740 | 3,755 | 79 | 2.15% |
| West Rehoboth | 18,328 | 18,697 | 19,065 | *** 19,837 | 20,588 | 2,260 | 12.33% |
| Dagsboro/Frankford | 1,163 | 1,170 | 1,181 | 1,191 | 1,201 | 38 | 3.27% |
| Ellendale | 585 | ** 581 | ** 519 | 529 | 549 | -36 | -6.15% |
| Blades | 546 | 548 | 551 | 550 | 559 | 13 | 2.38% |
| Total Inland Bays | 9,123 | * 10551 | 11,085 | 11,157 | 11,232 | 2,109 | 23.12% |
| Total SCRWF | 27,298 | 27,967 | 28,615 | 29,233 | 30,040 | 2,742 | 10.04% |
| | | | | | | | |
| | | | | | **TOTAL** | **7,205** | **11.87%** |

* Inland Bays (2012) - Oak Orchard Expansion (Increase of 447 EDUs) & Angola Neck/ Villages of Herring Creek (Increase of 909 EDUs)

** Ellendale (2012 & 2013) - Removal of 66 Mobile Homes in New Market Village Mobile Home Park/ Ellendale

*** West Rehoboth (2014) - Completion of numerous subdivisions in the WRSSD approved to Connect (Red Mill North, Sawgrass, Canal Point, Lewes Crossing, Senators and Villages of Five Points)

# Connection Fees

Connection Fees pay for the growth required in the treatment plant and in the regional sewer infrastructure (major pump stations and pipelines) to serve new customers. Simply, it pays for the "impact" that the new customers have on the system.

| Per Equivalent Dwelling Unit (EDU) | |
|---|---|
| **Area** | |
| **Dewey Water** | $1,155 |
| **Blades Sewer** | $3,570 |
| **Ellendale Sewer** | $8,000 |
| **Unified Sussex County Sewer District** | $5,775 |
| **Septic installation charge** | $2,889 |
| **Golf Village connection fees are based on the town impact fees charged by the Town of Georgetown** | |
| **Woodlands of Millsboro connection fees are based on the impact fees charged by the Town of Millsboro** | |

# Sewer Expense Summary

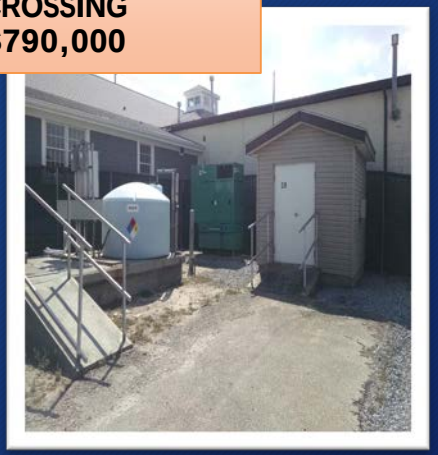
- Operations and maintenance – decreased 2.0%, or $233,000
  - Largest decrease is the result of a completed study for the IBRWF
- Capital expense – increased 8.5%, or $435,000
- Debt expense – decreased 1.3%, or $453,000
  - Results in reduced assessment fees

**FISSD**
**PS 32 REBUILD**
**$270,000**

**LNSSD**
**Pump Station 80**
**Electrical and**
**Mechanical Rebuild**
**$436,000**

**WRSSD**
**Pump Station 201**
**Mechanical Rebuild**
**& Wet Well Rehab**
**$250,000**

**FISSD**
**PS 33 DISCHARGE**
**MODIFICATION & DITCH**
**CROSSING**
**$790,000**



# Annual Assessment Fees

| Sewer Area | Assessment Rate Per Front Foot | Average Annual Assessment |
|---|---|---|
| Angola Sewer | $ 6.58 | $ 565.88 |
| Bayview Estates Sewer | 7.18 | 588.76 |
| Bethany Sewer - Cedar Neck | 3.39 | 298.32 |
| Bethany Sewer - Millville | 5.18 | 419.58 |
| Bethany Sewer - Ocean View | 3.68 | 338.56 |
| Bethany Sewer - Ocean Way Estates | 2.29 | 190.07 |
| Bethany Sewer - Sussex Shores | 2.83 | 192.44 |
| Dagsboro - Frankford Sewer | 0.60 | 60.00 |
| Dagsboro - Frankford Sewer - Prince Georges Acres | 4.85 | 421.95 |
| Dewey Sewer - Proper | 0.71 | 47.57 |
| Dewey Sewer - West Rehoboth | 2.55 (FY 16 - 2.85) | 206.55 |
| Ellendale Sewer | 1.88 | 188.00 |
| Ellendale Sewer - New Market | 4.89 | 322.74 |
| Fenwick Sewer | 0.32 | 22.72 |
| Golf Village | 1.47 | 147.00 |
| Holts Landing - The Greens Sewer | 7.81 | 781.00 |
| Holts Landing Sewer | 3.26 | 316.22 |
| Johnson Corner Sewer | 4.55 | 455.00 |
| Long Neck Sewer | 3.57 | 260.61 |
| Miller Creek Sewer | 6.92 | 622.80 |
| Oak Orchard Sewer | 4.35 | 304.50 |
| Oak Orchard Expansion Sewer | 4.19 | 419.00 |
| Sea Country Estates Sewer | 4.83 | 483.00 |
| South Ocean View Sewer | 5.47 | 541.53 |
| Woodlands Of Millsboro | 0.42 | 42.00 |

# Water Fund

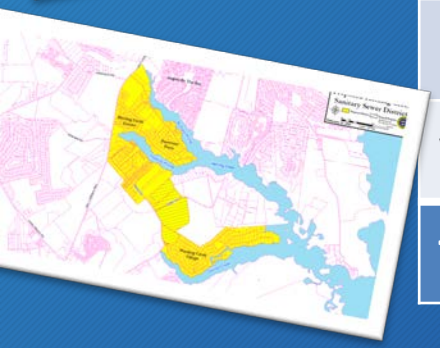
- Expenses are up $266,550
  - $195,000 to replace 106 water connections and upgrading meter pits
- Using available funds rather than increase rates for one time large repair

| | Average Annual 2017 Rate |
|---|---|
| **Dewey Water** | $305.76 |

# Enterprise Capital Projects

| Project | Amount |
|---|---|
| Pump Station # 210 Expansion | $6,130,725 |
| Beaver Dam Expansion | 900,000 |
| Goslee Creek Pump Station | 719,523 |
| Ocean Outfall Contribution | 500,000 |
| Concord Road Expansion | 400,000 |
| Angola North Expansion | 250,000 |
| RT. 54 Extension | 200,000 |
| Pump Station 33 & FM Upgrade | 170,000 |
| Herring Creek Sewer | 150,000 |
| WN Treatment Expansion | 75,000 |
| Route 26 Spur Line | 74,906 |
| **Total Expenditures** | **$9,570,154** |

# 5-Year Capital Projects



| General Fund | 2017 | 2018 | 2019 | 2020 | 2021 |
|---|---|---|---|---|---|
| Appropriated Reserves | $ 5,938,100 | $ - | $ - | $ - | $ 325,000 |
| Federal Grants | - | 315,000 | 1,800,000 | 1,800,000 | 450,000 |
| Investment Income | 20,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Realty Transfer Tax Transfer | 4,000,000 | 1,460,800 | 1,123,300 | 1,275,000 | 3,000,000 |
| State of Delaware Grants | 1,300,000 | 217,500 | 100,000 | 100,000 | 25,000 |
| **Total Funding Sources** | **$ 11,258,100** | **$ 2,008,300** | **$ 3,038,300** | **$ 3,190,000** | **$ 3,815,000** |

| Enterprise Fund | 2017 | 2018 | 2019 | 2020 | 2021 |
|---|---|---|---|---|---|
| Connection Fees | $ 6,375,725 | $ 21,381,537 | $ 18,500,000 | $ 2,500,000 | $ - |
| Federal/State Financing | 3,194,429 | 42,245,919 | 18,813,300 | 7,255,000 | 5,735,000 |
| **Total Funding Sources** | **$ 9,570,154** | **$ 63,627,456** | **$ 37,313,300** | **$ 9,755,000** | **$ 5,735,000** |

| | |
|---|---|
| Non-Water & Sewer Capital Projects | $ 23,309,700 |
| Water & Sewer Capital Projects | $ 126,000,910 |
| **Total 5-Year Capital Improvements Funding** | **$ 149,310,610** |

# FY 2017 Budget

SUSSEX COUNTY | DELAWARE

## JULY 1, 2016 | JUNE 30, 2017

**Budget and presentation available online: www.sussexcountyde.gov**

**Public Hearing – June 21, 2016**

**Budget comments can be sent to:**

**budget@sussexcountyde.gov**