



COUNTY | DELAWARE

Fiscal Year 2019 Budget Presentation

Presented by:

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County Administrator

Gina A. Jennings
Finance Director

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May 22, 2018

Successes to Our Mission

Committed to provide services that promote public safety, well-being, prosperity, and an enriched quality of life in a personal, professional, and fiscally responsible manner for those who live, work, and vacation in Sussex County

- Responded 26,337 times to EMS calls for service, a 7% increase
- Achieved a 12% improvement in the EMS scene arrivals in 8 minutes or less over the last two years
- Achieved national recognition from AHA by exceeding the standards for Mission-Lifeline excellence in cardiac care award
- Placed new Mobile Command Unit in service in January 2018
- Completed County Multi-Jurisdictional Hazard Mitigation Plan
- Implemented PulsePoint response application
- Completed paging system enhancements at two tower sites to improve paging and siren activations for first responders
- Upgraded Medic/Fire mobile mapping (faster more streamline update process) and added 2017 aerial imagery
- Taught over 5,400 civilians Hands-Only CPR
- Continued our leadership in the statewide effort for active assailant policy and training

Successes to Our Mission

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- Assisted over 230 households with housing repairs
- Partnered with 4 wireless vendors to bring broadband to areas where businesses can utilize their services
- Coordinated Public/Private Partnership With Discover Bank and Housing Alliance Delaware
- Partnered with the Seaford School District in the summer “Read & Feed” program that provides lunches along with library service to over 500 at-risk youth in the community
- Created the **ExciteSussex Fund** – leveraged \$750,000 to create a \$4 million loan fund
- Completed rehabilitation of Taxiway C at the Delaware Coastal Airport
- Began development of the new Delaware Coastal Business Park. First tenant opened in December 2017 and second tenant signed agreement in May 2018
- Updated fiber optic cabling at Airport and Airpark
- County owned libraries were visited 281,004 times

Successes to Our Mission

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- Uploaded over 170,000 property record cards to new assessment software
- Decreased Public Works development plan review turnaround to an average of 18 days
- Reduced the amount of time on the road by the Building Code inspectors by implementing a paperless inspection process
- Started an electronic plan review submittal for select builders
- Signed up more than 45% of our vendors for electronic payment processing
- Updated Spanish versions of all forms used in the Marriage Bureau
- Increased the number of e-recording submitters in Deeds
- Updated Wills & Estates Guide to serve the public

Successes to Our Mission

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- Earned the Government Financial Officers Association's Award for Excellence in Financial Reporting
- Processed and tracked developer's performance securities totaling \$153,078,916
- Received a \$477,996 FAA grant to design Runway 10-28 parallel taxiway
- Added \$100 million to the assessment roll
- Completed Sewer conversion to GIS platform reducing costs on CAD licensing and allowing for less expensive hardware in locator vehicles
- Received and processed all tax payments within one working day during the busy tax season
- Submitted grant and loan applications for Herring Creek Sewer and amendment applications for Angola North, Millville, and Route 54 sewer projects
- 5th consecutive year of declining workers' comp claims paid

Activity Barometer (3 years)

Activity	FY 2014	Current	Percent Increase
Number of Permits Issued	7,693	10,236	33%
Building Code Inspections	10,856	14,882	37%
Fire/BLS/ALS 9-1-1 Calls for Service	30,769	34,886	13%
EMS Responses	20,952	26,337	26%
Number of Airport Operations Recorded by FAA	2,801	4,634	65%
Constable Complaints Tracked	423	734	74%
Bills Issued Annually	409,537	454,518	11%
County Devices Supported by IT	1,504	1,669	11%
Patrons Visits at the County-owned Libraries	235,298	281,004	20%
New Units Addressed	1,412	1,613	14%
Marriage Licenses Issued	1,231	1,650	34%
P&Z Revenue	\$1,628,932	\$2,112,772	30%
Public Works Revenue	\$712,275	\$2,100,000	195%
Register of Wills Revenue	\$841,855	\$1,172,000	39%
Sheriff Sales	678	884	30%
Sewer/Road Inspections	24	67	179%
Water/Sewer Customers	69,411	73,521	6%



Budget Highlights

Summary

Fund	2019 Budget
General Fund	\$74,142,260
Capital Projects – General Fund	\$16,622,500
Water & Sewer Fund	\$38,692,642
Capital Projects – Water & Sewer	\$40,655,000
Pension	\$6,876,000
Total	\$176,988,402

Budget Highlights

- General Fund Budget is up \$5.4 million
 - \$0.9 million increase in paramedic and emergency preparedness operations
 - \$0.9 million increase in pension contribution
 - \$3.6 million in grant-in-aid
 - \$1.5 million sports complex loan
 - \$1 million increase for land preservation
 - \$900,000 increase to public safety agencies (ALS, BLS, DSP)
 - \$75,000 increase in emergency housing repairs
- \$14.3 million in reserves is being used for one-time expenses
- Governmental capital plan without general fund debt - \$16.6 million
- No change in the County property tax rate
- Fee Changes
 - Change in Recorder of Deeds fees to encourage online recording
 - New sewer assessment rates for the RT54 project, Angola North and Concord RD
 - Decrease in sewer assessment rates for Bayview Estates, Millville, Holt's Landing, Long Neck, and Miller Creek areas
 - Increase in the sewer service charge of \$6/year (2.1%) to \$292/year
 - Increase in the water service charge of \$6.24/year (2%) to \$312/year

Budget Focus

PUBLIC SAFETY

- \$16.2 million for Sussex County Emergency Medical Services (Paramedics)
- \$4.3 million for Fire and Ambulance Services
- \$3.6 million for Sussex County 9-1-1 Center and Emergency Preparedness
- \$3.1 million for additional Delaware State Police troopers
- \$575,000 for Local Law Enforcement Grants

WASTEWATER INFRASTRUCTURE

- \$21 million for Rehoboth Beach Wastewater Treatment Plant Improvements
- \$6.0 million for Unified Sewer District area expansions
- \$5.0 million for Inland Bays Regional Wastewater Facility Improvements
- \$2.8 million for South Coastal Regional Wastewater Facility Improvements

ECONOMIC DEVELOPMENT

- \$8.5 million for Airport and Business Park Infrastructure
- \$1.2 million for Broadband Infrastructure
- \$100,000 for economic development initiatives



Tax Dollar Breakdown



Public Safety
58¢



General
Government 13¢



Libraries
14¢



Special
Services 6¢



Housing
Rehab and
Community
Support 5¢



Code
Enforcement,
P&Z,
Addressing 4¢

General Government includes: County Council, Administration, Legal, Finance, & Constitutional Offices
Special Services includes: Economic Development, Airport, Engineering Administration, & Public Works



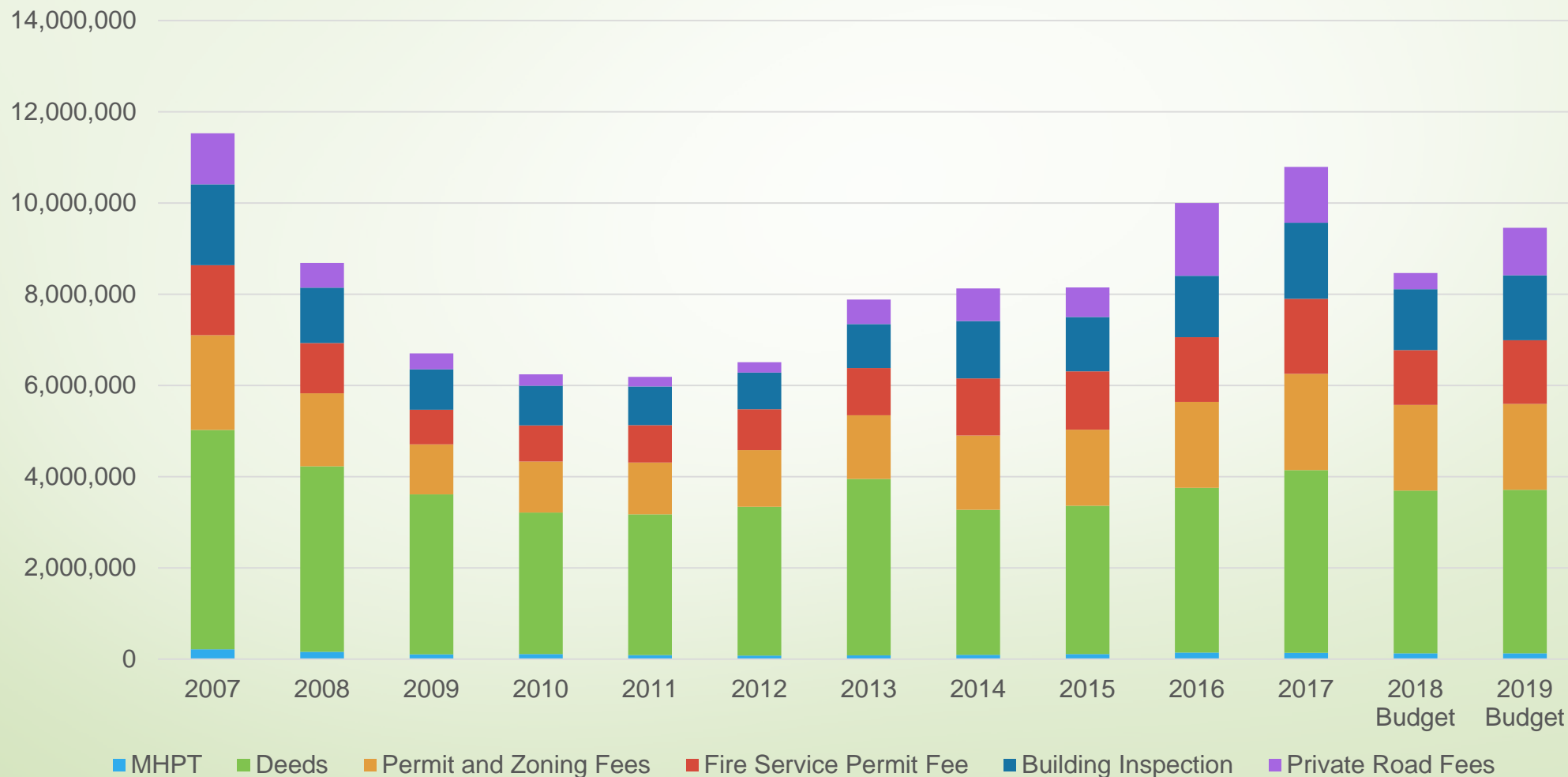
General Fund

General Fund Highlights

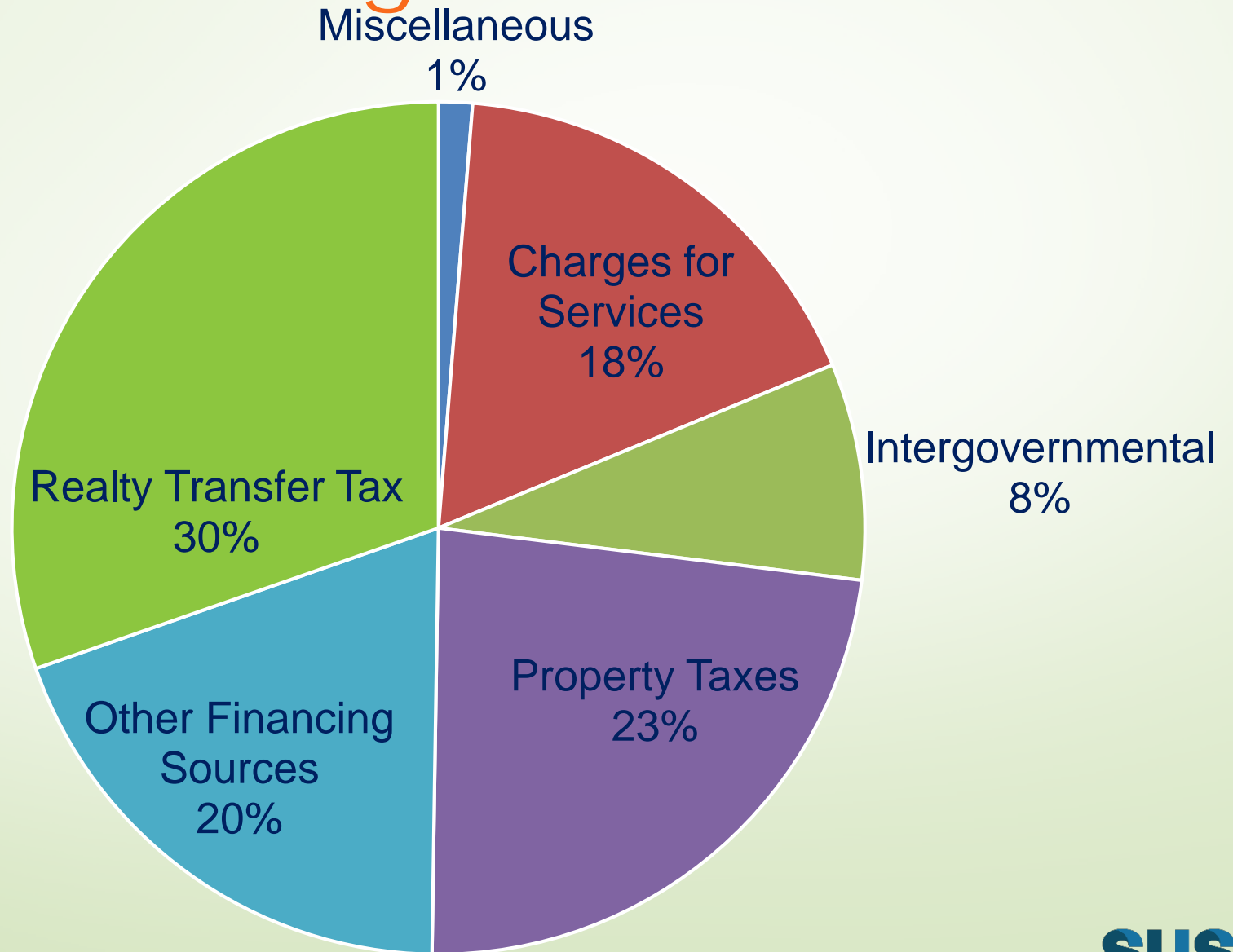
- No increase in taxes; reserves being used for one-time expenses
 - Average County tax bill for a single family home is \$114
- Taxable assessments increased 2.7%
- Overall revenue has increased 5.7%, or \$3.2 million
- Building-related revenue increased \$2.8 million

	2018 Budget	2019 Budget	Change
Building Inspection Fees	1,340,000	1,424,500	84,500
Fire Service Enhanced Funding	1,200,000	1,400,000	200,000
Recorder of Deeds	3,569,000	3,589,000	20,000
Realty Transfer Tax	20,100,000	22,500,000	2,400,000
Private Road Design & Inspection Fees	960,000	1,039,550	79,550

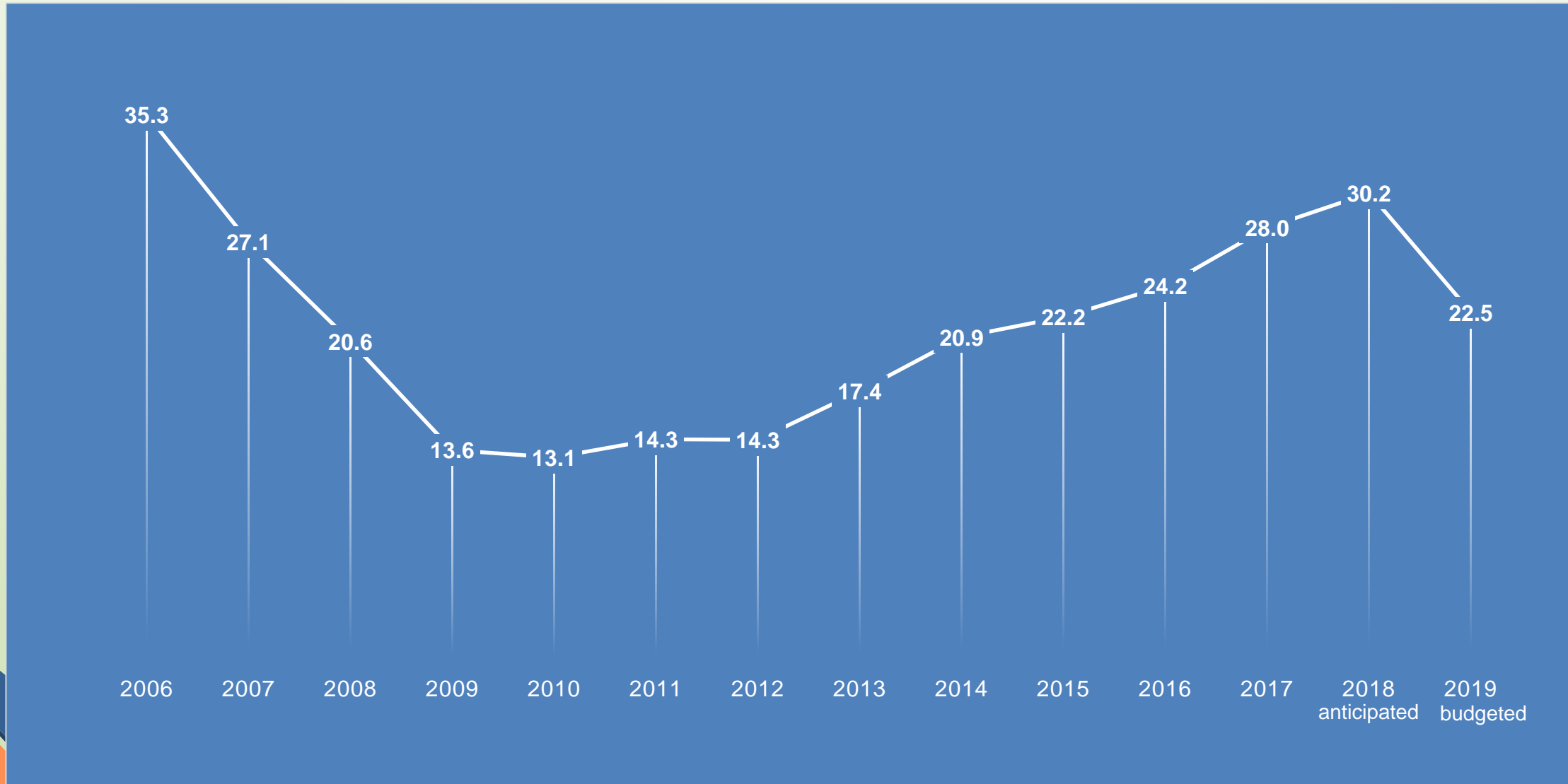
Building Related Revenue



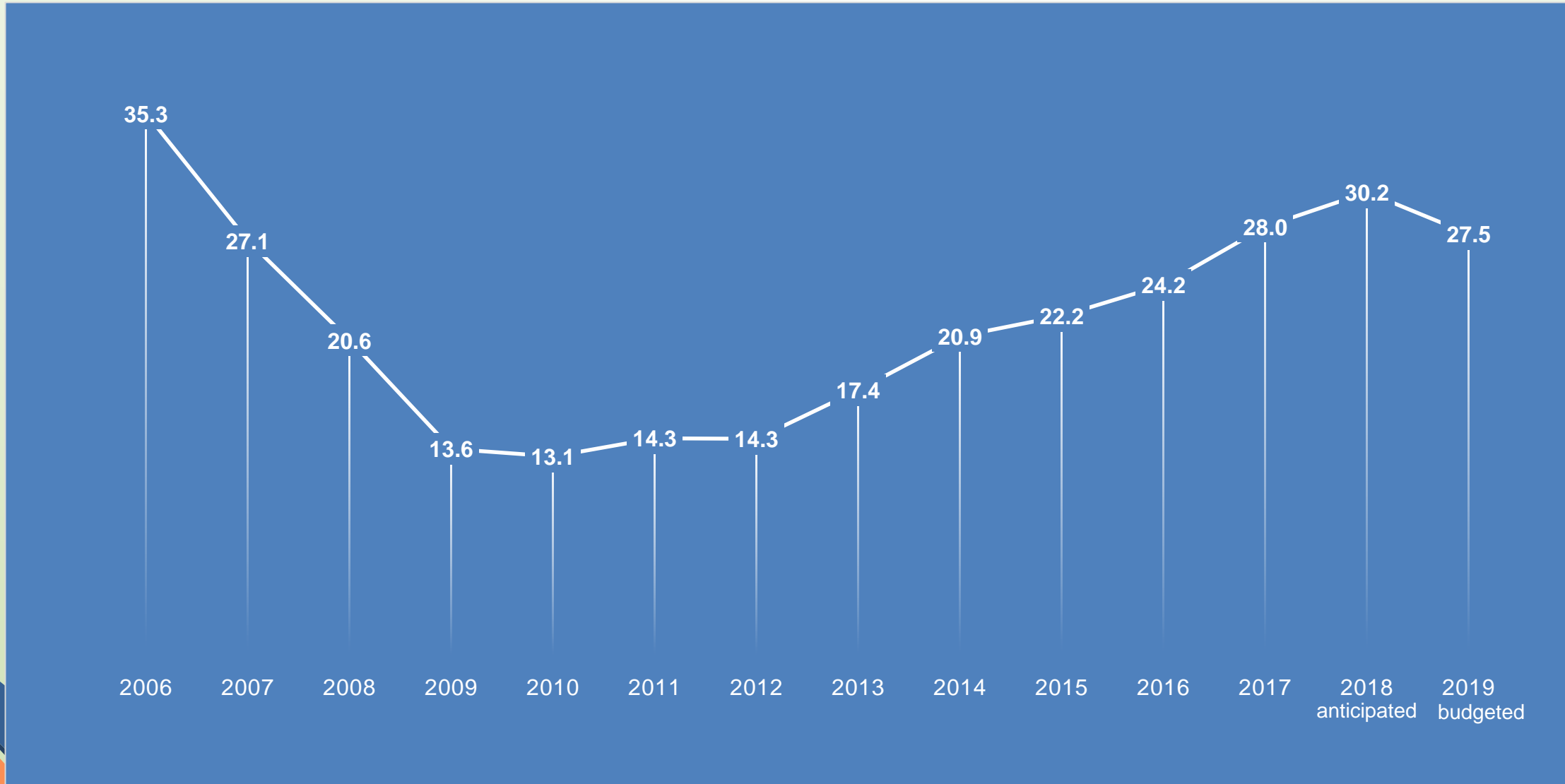
Funding Sources



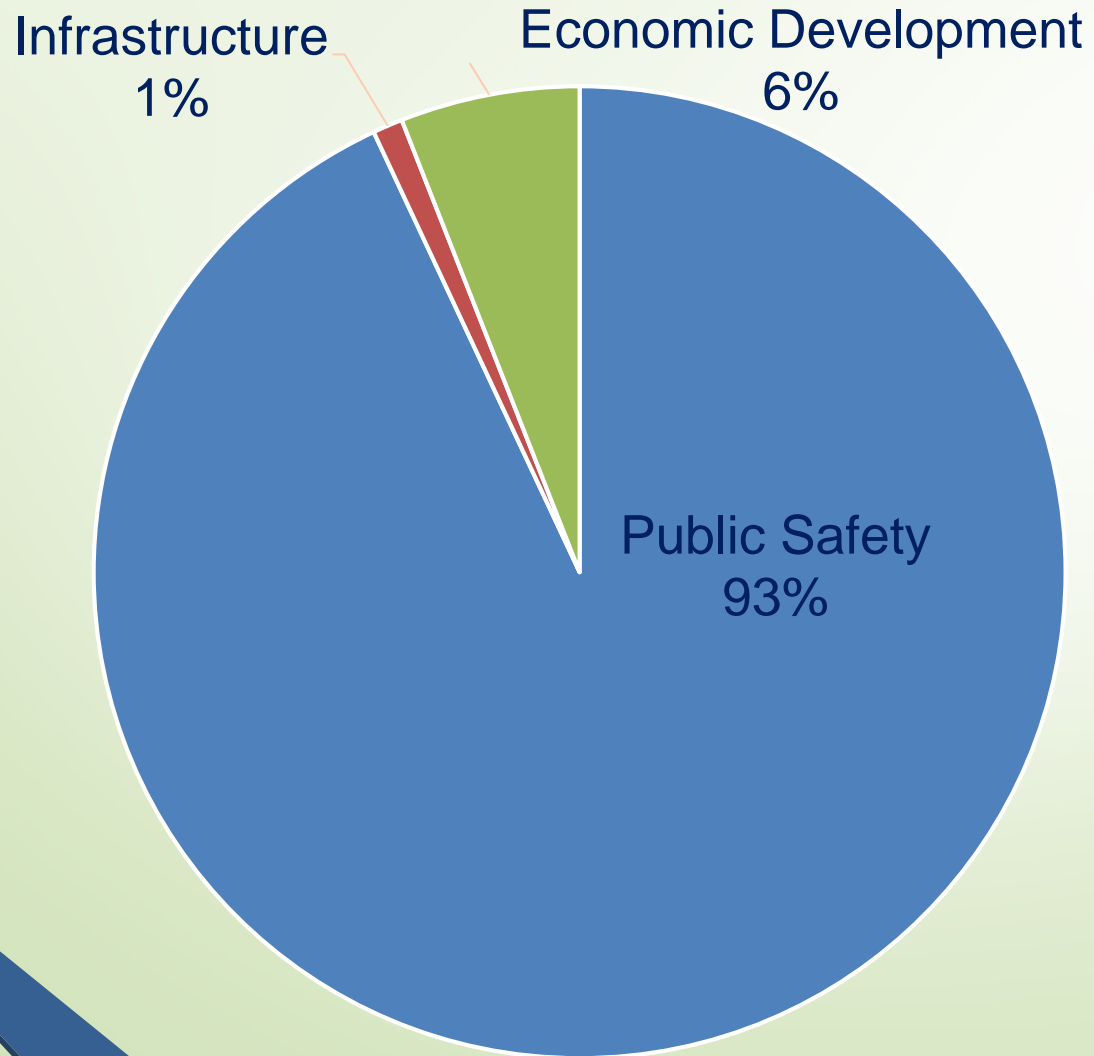
Realty Transfer Tax in Operations



Realty Transfer Tax in Operating & Capital



Realty Transfer Tax Usage in General Fund



Budgeted Realty Transfer Tax in Operations	\$22,500,000
Paramedics (minus grant)	12,325,826
EOC (minus grant/911 fee)	2,049,356
Fire Companies (minus revenue)	2,896,350
Local Law Enforcement Grant	575,000
Drainage/Tax Ditch	225,000
Town RTT Grants	45,000
Economic Assistance Loan	500,000
DDD Grant	100,000
State Police	3,136,415
Economic Development	294,236
Airport/BP (minus leases)	474,637
Difference	\$ 121,820

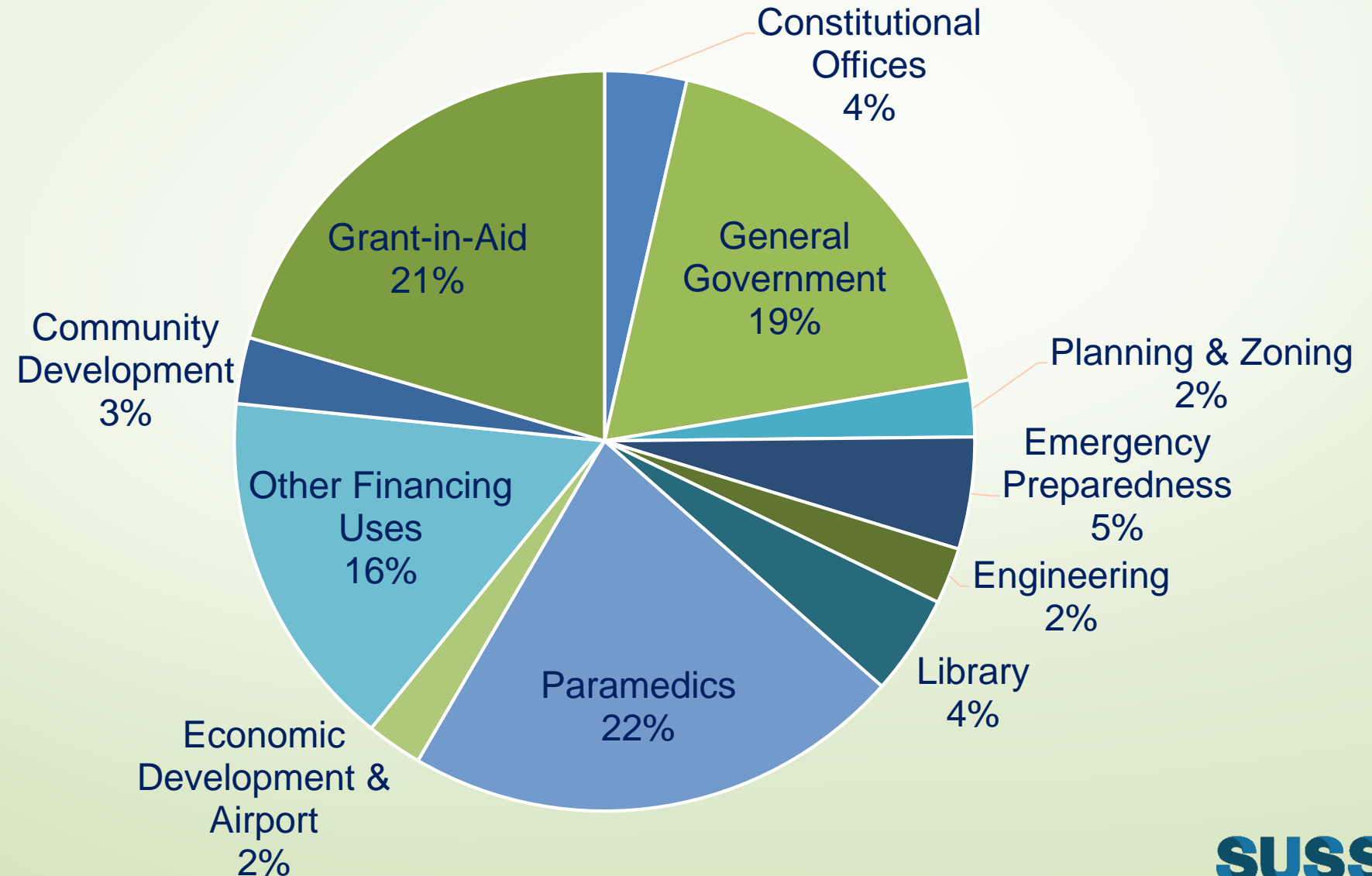
Use of Appropriated Reserves

Use	Amount
Pension Contribution	\$10,000,000
Sports Foundation Loan	\$1,500,000
Contingency	\$1,000,000
Land Preservation	\$1,000,000
Economic Development Loan	\$500,000
CIB Carryover Grant	\$85,000
Carryover Constable Grant	\$80,000
DTCC Grant	\$60,000
Total	\$14,225,000

Recorder of Deeds Fees

Current Fee		Proposed Fee	Kent County	New Castle County
Non-Subscriber	\$1/page downloaded	\$1/document downloaded	not available	\$1/page downloaded
Subscriber	\$50/month per subscription	\$50/month per subscription	\$50/month per subscription	\$100/month per subscription
		\$300/month per 10 subscriptions		
	\$0.25 per page downloaded	free downloads	free downloads	free downloads

Expenditures by Functional Category





County Public Safety

Operational increase of \$943,000



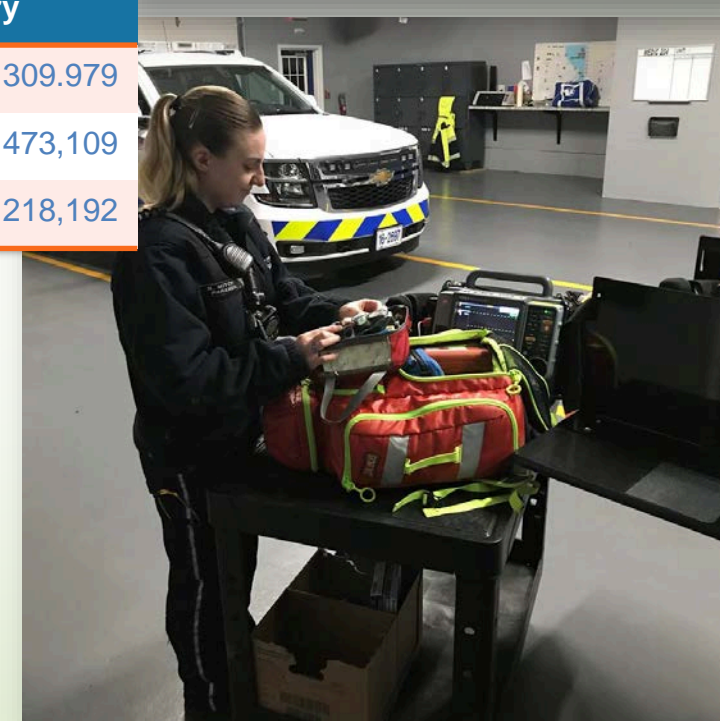
EOC Budget Summary	
FY17 Actual	\$3,247,659
FY18 Budget	\$3,427,746
FY19 Budget	\$3,625,816

Paramedic Budget Summary	
FY17 Actual	\$14,309.979
FY18 Budget	\$15,473,109
FY19 Budget	\$16,218,192

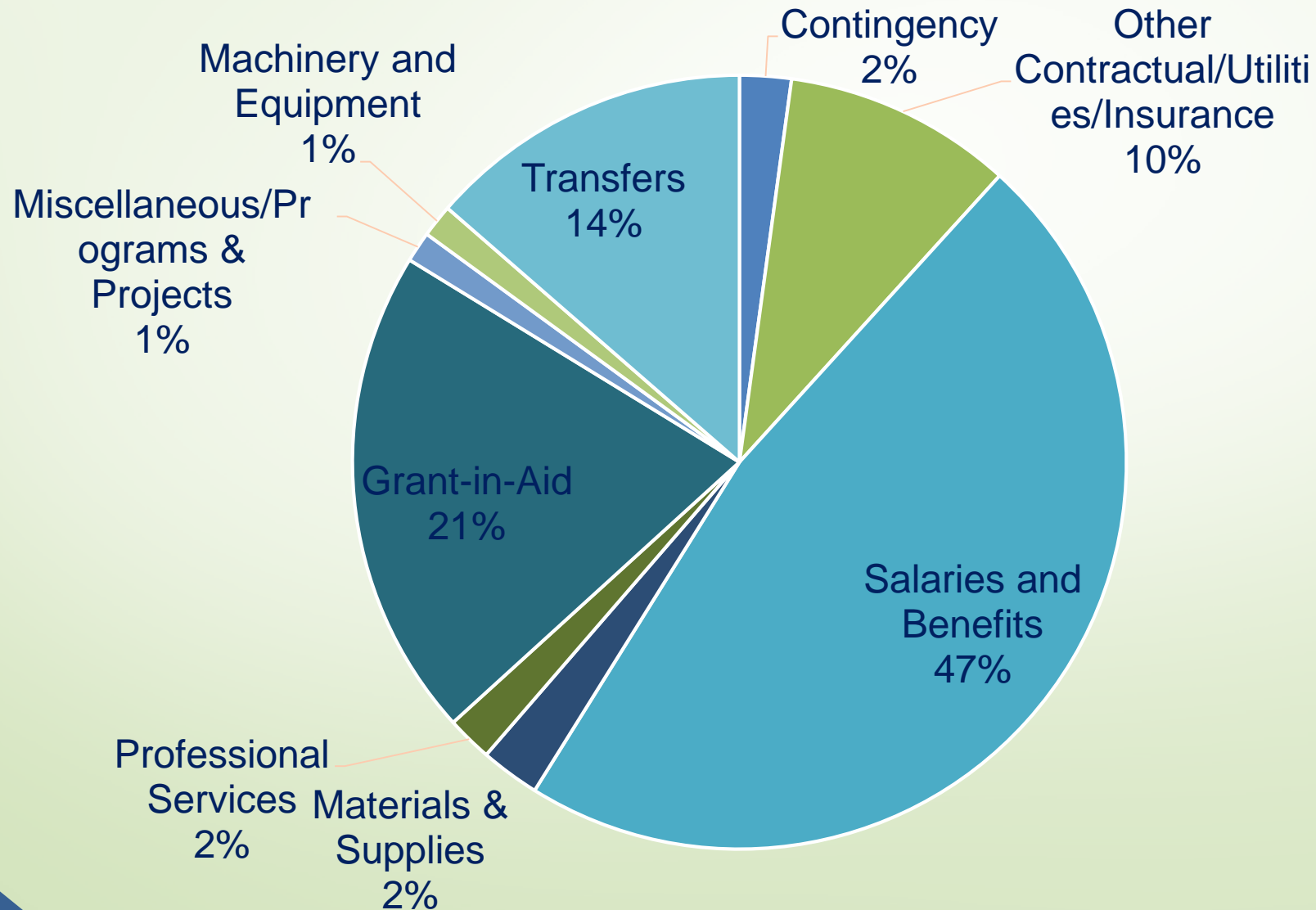


Capital of \$1,500,000

Capital Items	
EMS Station Construction	\$1,250,000
Public Safety Building Design	\$250,000



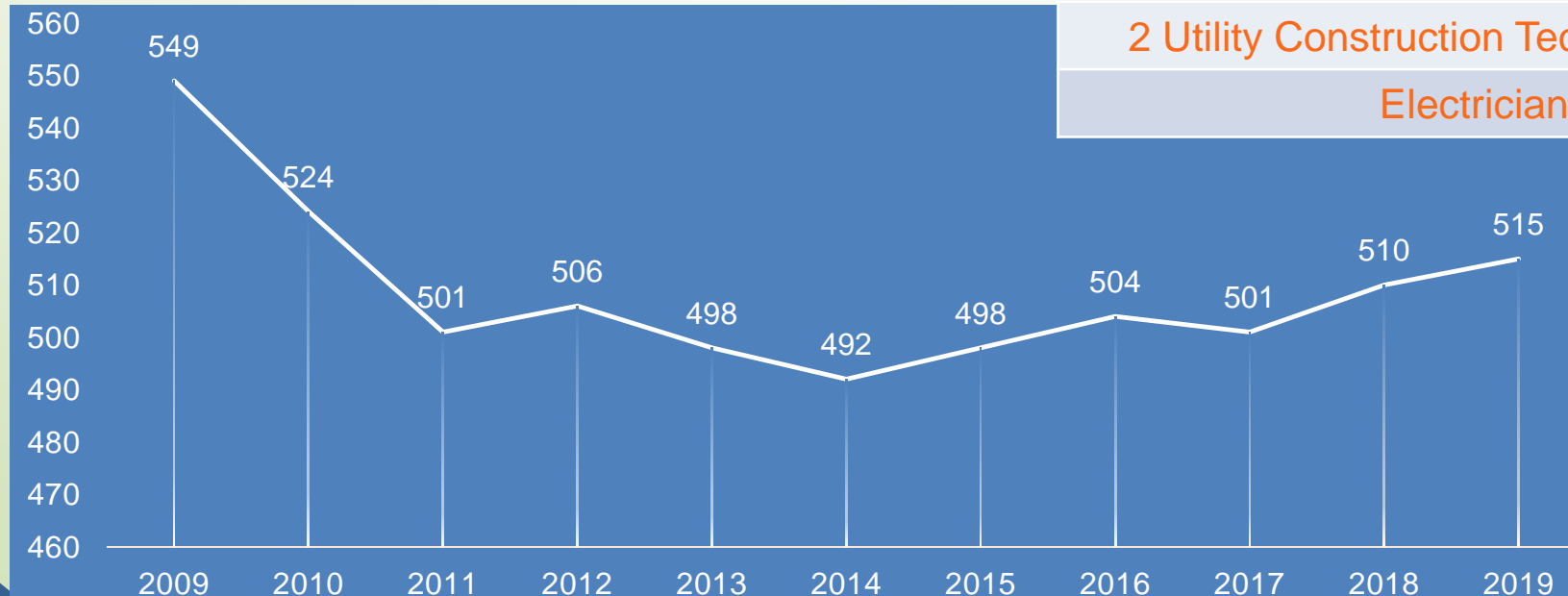
Expenditures by Use



Personnel Summary

- Health insurance costs are up 2%
- Pension
 - **28% of gross salaries, up 5.8%**
 - **Additional \$10 million contribution**
 - **Continue 3% contribution for new hires**
- 13 paid holidays with 2 floating holidays
- 2% COLA
- Merits based on performance

Position	
Building Code Clerk	1
2 Dispatchers	2
Library Bookmobile	1
Planner	1
Register of Wills Clerk	1
2 Utility Construction Technicians	2
Electrician – Sewer	1

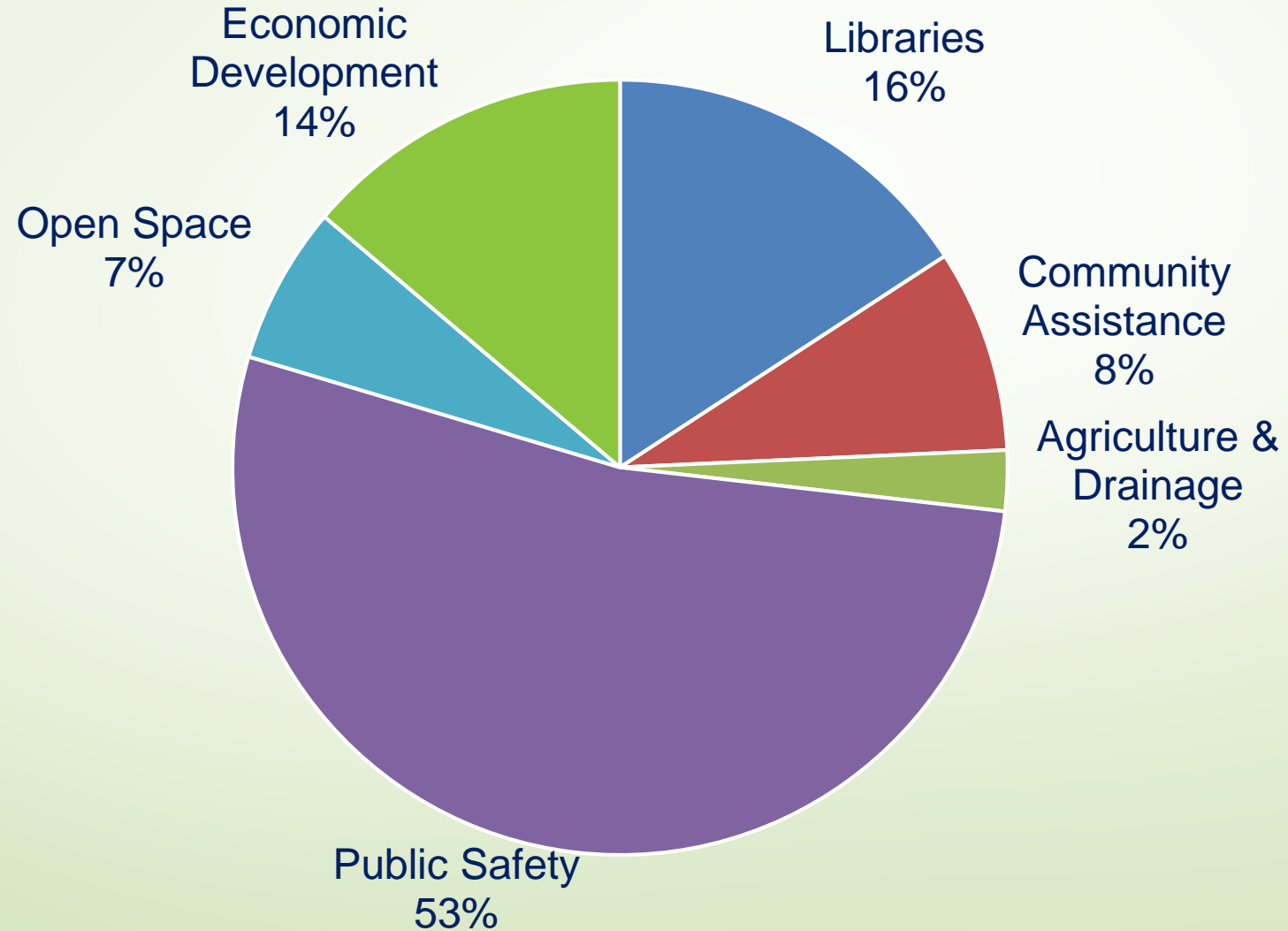


Activity	FY 2014	Current	Percent Increase
# of Airport Operations Recorded by FAA	2,801	4,634	65%
# of Permits Issued	7,693	10,236	33%
Building Code Inspections	10,856	14,882	37%
GF Building/Land Value	\$58,929,458	\$63,151,224	7%
Fire/BLS/ALS 9-1-1 Calls for Service	30,769	34,886	13%
Federal/County Emergency Repair Funding	\$1,683,737	\$1,935,577	15%
Constable Complaints Tracked	423	734	74%
EMS Responses	20,952	26,337	26%
Bills Issued Annually	409,537	454,518	11%
Training Classes Offered	-	730	100%
Devices Supported by IT	1,504	1,669	11%
Patrons Visits at the County Libraries	235,298	281,004	20%
New Units Addressed	1,412	1,613	14%
Marriage Licenses Issued	1,231	1,650	34%
P&Z Revenue	\$1,628,932	\$2,112,772	30%
Public Works Revenue	\$712,275	\$2,100,000	195%
Register of Wills Revenue	\$841,855	\$1,172,000	39%
Sheriff Sales	678	884	30%
Sewer/Road Inspections	24	67	179%
Water/Sewer Customers	69,411	73,521	6%
Population of Sussex County	210,676	225,322	7%

Pension Contribution

	OPEB	Pension	
Total Pension Liability	\$52,374,960	\$104,665,672	
Net Pension Liability	\$16,956,271	\$21,896,094	\$38,852,365
Unfunded Percent	32%	21%	
Funded Percent	68%	79%	
Additional Contributions			
FY18 Additional Contribution	\$5,000,000	\$5,000,000	\$10,000,000
FY19 Additional Contribution	-	\$10,000,000	\$10,000,000
Estimated Result			
Estimated Net Pension Liability	\$11,956,271	\$6,896,094	\$18,852,365
Unfunded Percent	23%	7%	
Funded Percent	77%	93%	

Grants

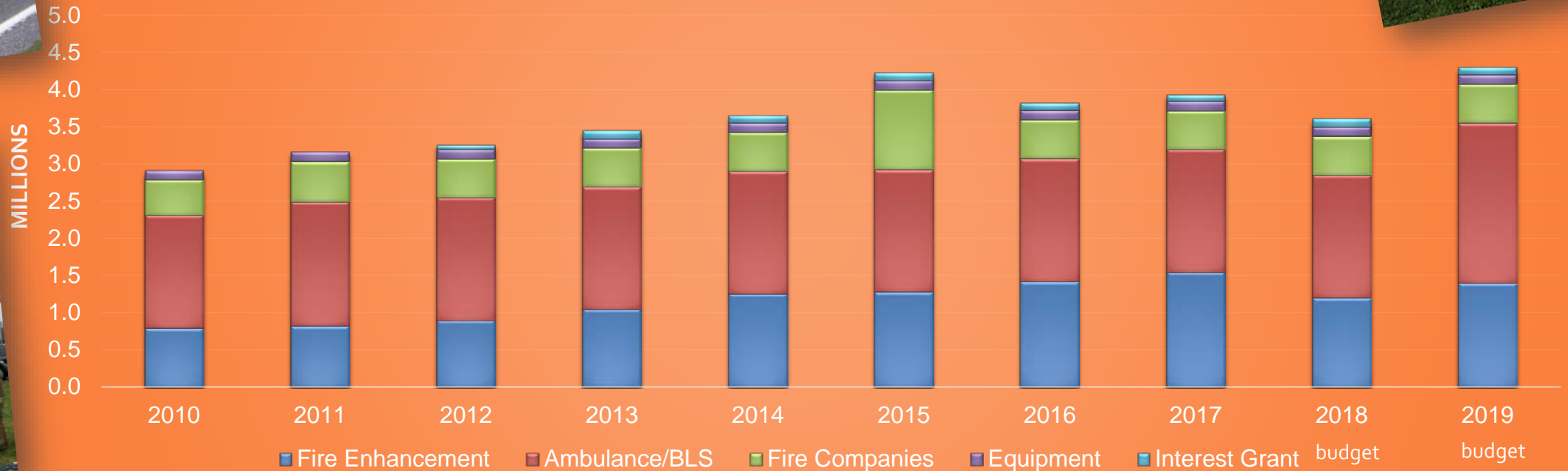


Public Safety Grants

\$889,000 increase

	2017	2018 Budget	2019 Budget
Delaware State Police	\$2,193,793	\$2,936,245	\$3,136,415
Local Law Enforcement	\$567,830	\$575,000	\$575,000
Fire/BLS	\$4,017,531	\$3,607,350	\$4,296,350
Total	\$6,779,154	\$7,118,595	\$8,007,765

Fire/BLS Funding



Land Preservation & Open Space Funding

\$1,000,000 increase



	Previous set-aside Contribution	Funds Spent since 2003	Acres Acquired	Remaining Funds in Reserves
Land Trust	\$6,787,004	\$5,619,775	920.15	\$1,167,229
Farmland Preservation	\$2,060,000	\$1,596,453	2,470.83	\$463,547
Total	\$8,847,004	\$7,216,228	3,390.98	\$1,630,776



Emergency Housing Funding

\$75,000 increase

2017	2018	2019 Budget
\$150,000	\$175,000	\$250,000
66 households	93 households	estimated 125 households

Primary Uses

- Households with no running water
- Households with no heat
- Households in need of handicap accessibility
- Households with leaking roof
- Households with electrical issues
- Households with plumbing issues

Prioritization

- Individuals with disabilities
- Individuals 65+ years of age
- Households at or below 30% AMI
- Veterans

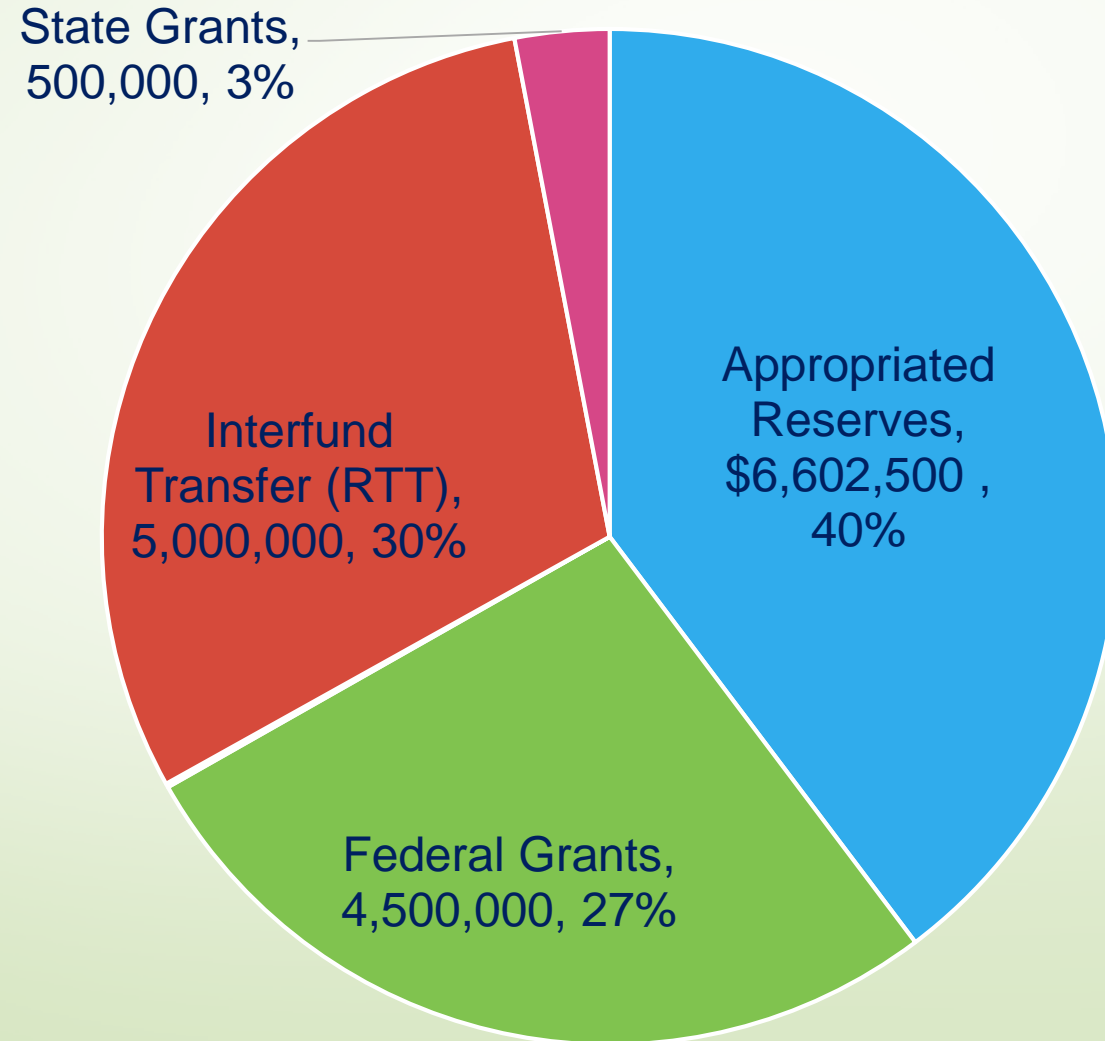
***Repairs Not to Exceed \$7,500**



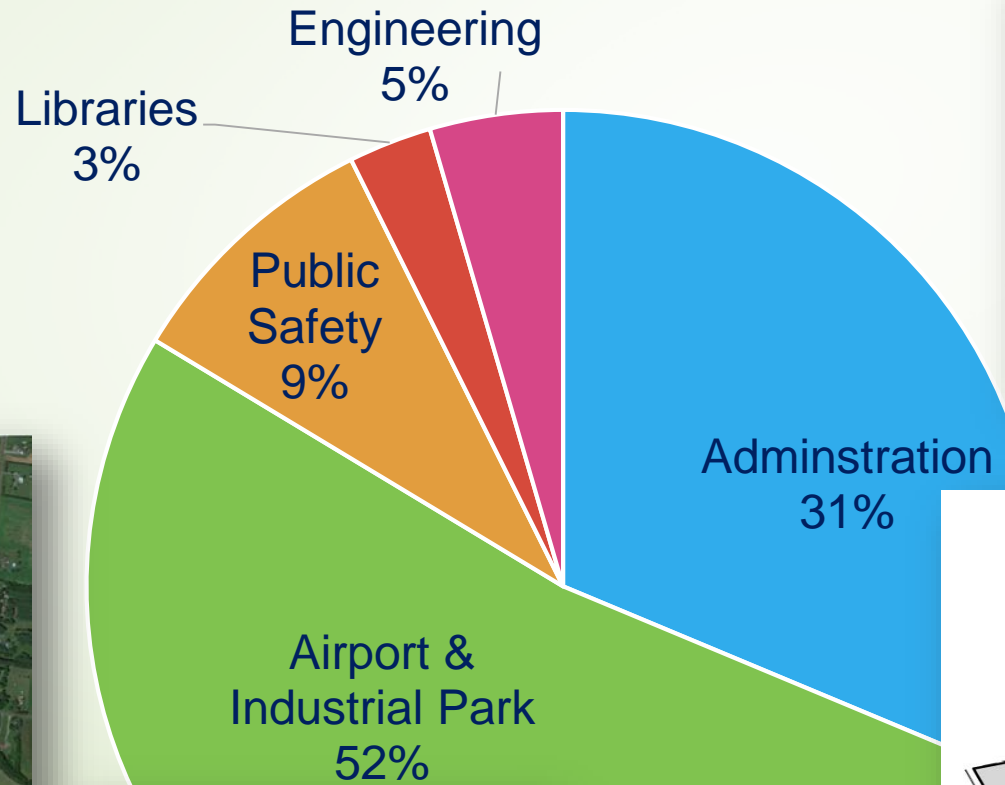


General Fund Capital Projects

Capital Projects – Funding Sources



Capital Projects – Expenditures





Enterprise Funds

Enterprise Fund Highlights

- Increase in sewer and water service charges
 - Sewer service charge increase of \$6/year (2.1%) to \$292/year
 - Water service charge of \$6.24/year (2%) to \$312/year
- Operational budget increased \$2.6 million
 - \$1.1 million increase in debt payments due to areas coming online
 - \$640,000 increase in employment costs
 - \$540,000 in utilities
 - \$260,000 increase for irrigation rigs at IBRWF
- Decrease in sewer assessment rates for Bayview Estates, Millville, Holt's Landing, Long Neck, and Miller Creek areas
- Capital budget increased \$21,025,000
 - Increase is due to the Ocean Outfall project being completed this year
- Will continue the 100 foot cap for residential customers that are current on their sewer bills
- No increase in connection fees

Sewer Expense Highlights

VEHICLES - \$505,500

10 trucks and 1 van



CAPITAL COMMUNICATIONS EQUIPMENT TOTAL \$333,500

Upgrade 300 pump stations to increase bandwidth, redundancy and speed of communications. In the long run, we will no longer pay \$5,200/month to our phone carrier.



CAPITAL T & M PROJECTS - \$3,190,000

1. 4 wet wells and valve vaults
2. Miscellaneous PS valve replacements
3. Casing repair
4. Valve repair
5. Advance replacement of 30" ocean outfall forcemain
6. Replace sewer lids
7. Replace storm valves
8. Revise forcemain
9. Recondition forcemain discharge manholes

IRRIGATION RIGS - \$260,500

3 of the irrigation rigs at IBRWF are more than 20 years old and are in need of replacement

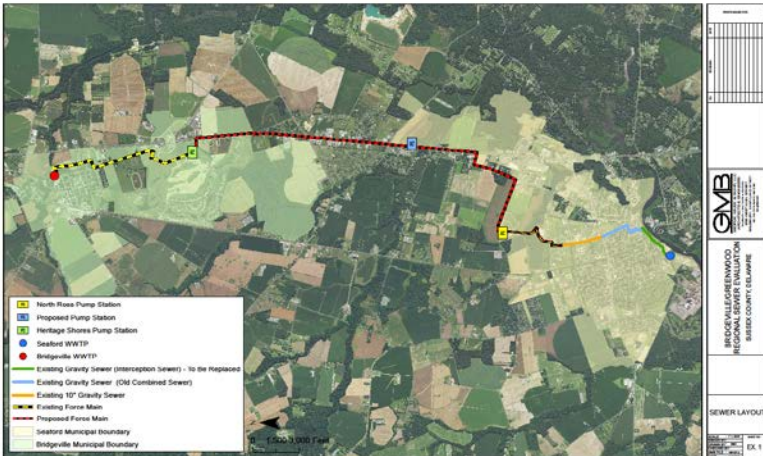
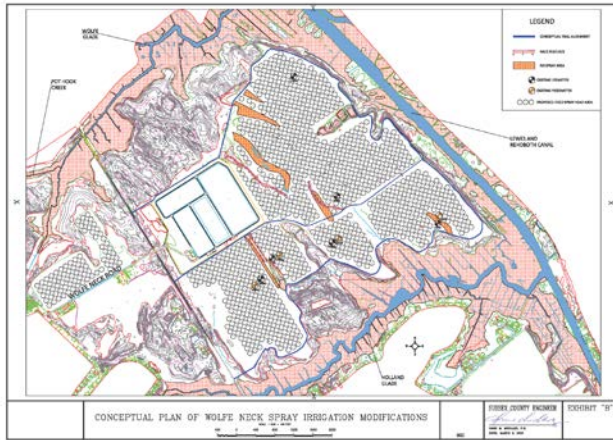


CAPITAL PUMPING EQUIPMENT TOTAL \$630,000

1. Replacement pumps
2. Electrical rebuilds of 7 pump stations
3. Replace generator and controls at 4 pump stations



Capital Projects >\$220 M



	2019	2020	2021	2022	2023
IBRWF-Spray Demand Loop	\$ 1,150,000	\$ 3,500,000	\$ 1,500,000	\$ -	\$ -
IBRWF-Treatment/Disposal Expansion	750,000	10,000,000	12,750,000	-	-
IBRWF-Regional Biosolids/Septage	3,100,000	11,700,000	5,200,000	-	-
SCRWF-Capacity Expansion	2,000,000	16,000,000	13,000,000	1,000,000	-
SCRWF-Compliance Upgrades	750,000	4,000,000	6,000,000	1,250,000	-
WNRWF-Conversion	500,000	4,000,000	4,000,000	3,900,000	-
Angola North Sewer District	1,000,000	-	-	-	-
Rehoboth WWTP Phase II	1,000,000	9,000,000	3,000,000	-	-
Rehoboth – Lewes Canal Forcemain	1,000,000	-	-	-	-
Rehoboth Beach WWTP/Outfall Contribution	21,000,000	-	-	-	-
Pump Station #201 -& Transmission to RB WTF	750,000	1,750,000	01,000,000	-	-
Concord Road/Route 13 Commercial-BLSSD	800,000	-	-	-	-
LBPW WWTP Expansion Participation	100,000	-	-	-	-
RT. 54 Expansion of FISSD	100,000	-	-	-	-
Wolfe Runne	50,000	-	-	1,900,000	1,900,000
Chapel Branch-CBSSD	500,000	1,750,000	2,750,000	-	-
Mallard Creek-HLSSD	180,000	1,200,000	900,000	-	-
Branch/Autumn/Tucks Roads - LNSSD	100,000	1,850,000	1,650,000	-	-
Mulberry Knoll	100,000	2,800,000	1,900,000	-	-
Herring Creek Sewer Area	3,000,000	2,000,000	9,500,000	7,500,000	-
Tanglewood-Bayard PS#1	200,000	800,000	-	-	-
Oak Acres-Bayard PS#5	-	2,600,000	-	-	-
Ellendale Water District	25,000	150,000	1,250,000	1,250,000	-
Western Sussex Sewer District	1,000,000	3,000,000	6,000,000	3,900,000	-
Land Conservation and Imprv	1,500,000	-	-	-	-
Joy Beach Sewer Area	-	500,000	3,000,000	3,000,000	-
Millville Expansion – Beaver Dam	-	-	-	100,000	1,500,000
Bethany Forest Sewer Area	-	-	-	500,000	2,000,000
Total Expenditures	\$ 40,655,000	\$ 76,600,000	\$ 73,400,000	\$24,300,000	\$5,400,000

Septic Remediation Projects Overview

Projects in design or construction totaling \$36 million

Herring Creek (713 EDUs) USDA/RD funded, phase I in design

Route 26 Phase III – (91 EDUs) USDA/RD funded, construction close out

Angola North – (252 EDUs) State SRF funded, under construction

Route 54 West – (45 EDUs) State SRF funded, under construction

Chapel Branch – (425 EDUs) County funded, in design

Projects with pending funding applications totaling over \$23.5 million

Mulberry Knoll – (78 EDUs)

Oak Acres & Tanglewood – (57 EDUs)

Mallard Creek – (41 EDUs)

Joy Beach – (120 EDUs)

Branch, Autumn & Tucks Roads – (77 EDUs)

Wolfe Runne (82 EDUs)



Fiscal Year 2019 Budget Presentation

Budget and presentation available online: www.sussexcountyde.gov

Public Hearing – June 19, 2018

Budget comments can be sent to:

budget@sussexcountyde.gov