



SUSSEX COUNTY PUBLIC SAFETY SERVICES SPECIAL EVENT APPLICATION

Permit Number:

Event Name:

Date(s):

Time(s):

from

to

from

to

from

to

Location:

Event Organizer:

Address:

Point of Contact:

Phone:

Billing Address:

Email:

Tax-exempt status:

EIN (if applicable):

Event Type:

Check all that apply

Concert

Community Day

Festival

Parade

Run/Walk/5k

Swim/Boating

Other (specify)

Event Description:

Event Attendance:

Participants

Spectators

Fire & Ambulance:

Has the jurisdictional fire company and ambulance company
been contacted?

Yes

No

I understand that I am responsible for payment upon receipt of invoice and that the total cost will include one (1) hour before the start of the event to mobilize and set-up; and one (1) hour after the close of the event to disassemble and return to the station. I further understand and agree that I may incur additional cost if the event runs longer than scheduled or attendance exceeds estimates stated above. I understand SCEMS has complete and total discretion to cancel this permit at any time if SCEMS determines, based upon consideration of safety and security, that such action is in the best interests of the public. I hereby release SCEMS ("Releasee") from any and all liability, claims, known or unknown, arising out of the Releasee participation in the event covered by this application. I also hereby promise to indemnify and defend SCEMS from any and all claims or lawsuits brought against SCEMS by any third party arising out of or related to the negligence of myself or any of the employees or agents of the entity obtaining this application. The information I have provided is truthful and accurate.

Signature

Date

SC Use Only

Emergency Operations	Does the event require dispatcher support?	Yes	No
Director	Is the Mobile Command Unit required?	Yes	No

Services	Unit Price	Time on Site	Hours	Cost ¹
			Total:	

¹ Total cost includes 1 hour before and 1 hour after the event.

Signature of Sussex County Representative Title Date

Special Considerations: