

SALLY BEAUMONT, CHAIRPERSON
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PENNY ORNDORFF
SCOTT PHILLIPS



LARRY SAVAGE
FRANCINE SHOCKLEY
ANNA SHORT
FRAN SMITH
JOHN WILLIAMS

Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County

Minutes of Special Meeting

Tuesday, December 10, 2013

A special meeting of the Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County was held on Tuesday, December 10, 2013 at 10:00 a.m. at the West Complex, North DuPont Boulevard, Georgetown, Delaware. The following members were present:

1. Sally Beaumont
2. Jamie Magee
3. Scott Phillips
4. John Williams

Also in attendance were Doris Schonbrunner, Administrator at Heritage at Milford; Christine Steele, Griswold Home Care; Amber Woodland, Procino Wells, LLC; Dawn Culp, Bayhealth Forensic Nurse Coordinator; Linda Rogers, RSVP.

Call to Order

Sally Beaumont, Chairperson, called the meeting to order at 10:00 a.m. and welcomed everyone on behalf of the Advisory Committee. The weather kept a lot of people from attending. Sally indicated that there were 7 texts or emails from people who wanted to attend but could not.

Special Meeting

Sally Beaumont, Chairperson, explained that this was a special meeting that was called to begin planning the second annual conference for seniors in Sussex County. She advised that at this meeting participants would be outlining the next conference to be held in 2014, and that she would take the recommendations to the full committee and ultimately to the Sussex County Council for approval.

Discussion of 2013 Conference

The results from the evaluation forms were distributed and reviewed. In addition to the evaluation results, there was considerable discussion from the group regarding their own personal opinions from those who attended who were vendors and those who participated in the planning of the 2013 conference. The following was determined:

-Venue too small. Attendees had to be turned away. Vendors turned away.

- Not enough parking.
- Publicity needs to be done more in advance. More articles in newspaper.
- Vendors should be chosen who offer more choices of information.
- More space for vendors. Was too cramped.
- No luncheon speaker. People want to network, visit vendors.
- Too many topics.
- Too many speakers on each panel.
- Boxed lunch or food should be served to the tables.

Naming the Conference and the Theme (s)

There was much discussion around the topic. It was determined that we should recommend that we use THE LIVE CONFERENCE, as it will become an annual conference that folks may recognize and look forward to attending annually.

“The Sussex County Council’s Live Conference” with a tag line of ‘Live Safe and Secure.’ All topics would be about how we can live safe and secure, i.e. home invasions, fraud, abuse and neglect and exploitation, living wills, wills, safety home features, etc.

Location

The next order of business was to discuss the venue. Amber Woodland volunteered to call all Sussex County venues to ascertain:

- can they handle 300-350 participants and 50 vendors. What are their parking accommodations?
- is their catering, on or off premises? Cost for continental breakfast and lunch.
- dates and times available.

Date and Time

We all agreed that October is a good month to have the conference, possibly Monday, October 13, 2014. The following schedule was recommended:

- 8:00-9:00 - registration and continental breakfast, vendors
- 9:00-3:00 - conference

Speakers and Topics

To be determined.

Vendors

- Christine Steele volunteered to chair the vendor committee.
Charge will be \$200 for-profit businesses, \$50 non-profits, state and federal.

Other

Publicity committee will be chaired by Dawn Culp.
Ticket committee will be Scott Philips and Linda Rogers.

Next Meeting

The next meeting was set for Tuesday, February 11, 2014, 9:30 a.m. to 11:30 a.m. at the Sussex County West Administrative Complex, 22215 N. DuPont Blvd. Georgetown, Delaware. At this meeting we will discuss the venue and continue to flesh out details of conference.

Adjournment

The meeting was adjourned at 12:20 p.m.

Respectfully submitted,

Sally Beaumont