

SUSSEX COUNTY AIRPORT ADVISORY COMMITTEE

Meeting Minutes
October 27, 2010

Opening:

The regular meeting of the Sussex County Airport Advisory Committee was called to order at 7:00 p.m. on October 27, 2010 at Sussex County Emergency Operations Center by Chairman Garrett Dernoga.

Advisory Committee Members Present:

County Members:

Honorable Sam Wilson, County Council

Dave Baker, County Administrator

Mike Izzo, P.E., Director, County Engineering Dept

Julie Wheatley, Director, County Economic Development

Garrett Dernoga Dave Kenton Jeff Reed Richard Wilson

Advisory Committee Members Absent:

Gus Croll Larry Kelley Mark Ryan

Jim Hickin, C.M. Sussex County Airport Manager (Present for meeting)

1. Approval of Agenda

A Motion was made by Dave Kenton, seconded by Richard Wilson, to approve the agenda as distributed. The agenda was unanimously approved by consent.

2. Approval of Minutes

A Motion was made by Richard Wilson, seconded by Dave Kenton, to approve the minutes of the September 22, 2010 meeting. The minutes were unanimously approved by consent.

3. Public Comments

Rick Garner commented that the Wings & Wheels event went great.

Karen Duffield, representing the Georgetown Chamber of Commerce, expressed sincere thank you's to everyone who helped out with the Wings & Wheels event. Approximately 7,000 people attended the event. Karen was also at the meeting to express the

Georgetown Chamber's support of extending the runway the additional 1000 ft. She stated that the chamber will do what they can to help move the project forward. Karen asked if anyone could tell her what the steps were for moving forward on the runway extension.

Dave Baker also extended a thank you to all the volunteers that worked the Wings & Wheels as well as the chamber for sponsoring the event. Dave replied to Karen's request concerning the next steps for the runway extension. Dave commented that we are moving ahead with the environmental assessment study. The next step would be the design phase. Jim Hickin stated the grant paperwork for the design phase should be in by August 15, 2011. After that it would probably take 8 months to 1 year for the design to be completed. Dave Baker stated also that he has sent letters to the congressional delegation. Jeff Reed informed Dave Baker that Carol Ann Wicks, Secretary of Transportation for the State of Delaware, would be the contact for the re-routing of the truck route due to the runway extension. Jeff Reed also asked if anyone knew the status of the casinos. Julie Wheatley replied "waiting on legislature". Karen asked what the cost of the runway extension would be. Dave Baker stated that with a 1000 ft extension approximately \$25 million, and with the 500 ft extension approximately \$4.5 million, which the FAA will fund the 500 ft. runway. Jim Hickin commented that the result is that the extension is going to be a slow process. Mike Izzo commented that the road re-routing would have to be the first thing to be done prior to the runway being extended.

4. Industrial Park Brochure Comments (Draft Version)

Julie Wheatley opened the discussion by presenting a draft version of an Industrial Park brochure that would be used as an insert into a Georgetown Chamber letter that would be mailed out to various aviation companies that may be interested in relocating their business to Georgetown. Garrett suggested that it may be worthwhile to attend an aviation related trade show at some point. At this time various comments and suggested changes were discussed regarding the brochure.

Garrett suggested that in the future one of the airport meetings be dedicated to promoting the airport.

5. Airport Policies Rules & Regulations Review (Continued)

Jim Hickin opened this discussion with suggesting a change of wording in Section 5.2.1:

The wording of Aircraft fuel handling was changed to read Aircraft fueling operations. Jim also suggested complete removal of Section 5.14.4 and 5.14.4.1. This was approved.

At this time the Committee began their review of the Rules and Regulations beginning with:

6.13.1.5 This paragraph was removed as the Right of Inspection is covered in the leases.

- 6.13.1.6 In this paragraph where the word Airport Manager is written, the words “or representative” will be added.
- 8.2.1 In the last sentence “notification of same may be transmitted to the respective employer”. The word may was changed to read SHALL.
- 9.1.2 The last sentence was removed from this section. It now reads “The primary use of the T-hangars shall be the storage of Aircraft and items incidental to the operation and maintenance of the stored Aircraft.
- 9.1.5 A period was added to the end of the sentence.
- 9.1.15 Jim will reword this section and send to the committee.
- 9.2.1 This section was deleted.
- 9.2.7 This section will be moved to 9.3 under its own heading.

7. Next Meeting Date

Due to the holidays, the committee unanimously consented to combine November and December’s meetings into one meeting. The next meeting date will be Wednesday, December 1, 2010, at 7 p.m., at the Sussex County Emergency Operations Center.

Adjournment:

Julie Wheatley made a motion, and seconded by Dave Baker to adjourn the meeting.

Minutes respectfully submitted by: Susan Wise, Clerk III Technician, Sussex County Airport