



SC Pay Grade 04

MAINTENANCE WORKER II

Duties and Features of the Class:

This is a semi-skilled position within the County Maintenance Department. An employee in this class works under general supervision, performing a variety of maintenance work on County property and equipment. The employee should have a basic working knowledge of heating, ventilation, and air conditioning units (HVAC), basic carpentry and electrical skills and perform other maintenance related duties as assigned. Emergency call-in work may be required.

Examples of Work:

Performs minor carpentry and plumbing tasks as required; paints the interior and exterior of buildings ; troubleshoots and performs repairs to mechanical and electrical equipment; installs and maintains equipment and lights; preventative maintenance and repair on HVAC units; maintenance of grounds and landscaping of the County properties; performs mail duties; delivers and/or pick up equipment and goods as required using a County vehicle; moves equipment and assembles furniture as required; removes snow and ice from sidewalks and other County areas and performs other duties as assigned.

Required Knowledge, Skills and Abilities:

Mechanical and electrical aptitude along with basic knowledge of plumbing, electrical, carpentry, appliance repair, drywall repair. Knowledge of tools (basic & power), their application, maintenance and repair; ability to understand and comply with written and oral instructions; ability to communicate well and establish and maintain a rapport with others; knowledge of industrial hazards and safety precautions; ability to work well with general supervision. Availability to work "on-call" for emergencies.

Qualifications:

Minimum H.S. diploma or GED with experience in the maintenance, carpentry, and mechanical/plumbing fields or any equivalent combination of education and experience which provides the required knowledge, skills and abilities. Basic Computer knowledge. Previous HVAC repair experience preferred.

Additional Requirements:

- Direct Deposit Required
- 35 hour work week
- Pre-Employment Background Screening
- Pre-Employment Drug/Alcohol Testing
- Possession of a valid driver's license

Revised 4/2016