

SUSSEX COUNTY COUNCIL - GEORGETOWN, DELAWARE, NOVEMBER 5, 2013

A regularly scheduled meeting of the Sussex County Council was held on Tuesday, November 5, 2013, at 10:00 a.m., in the Council Chambers, Sussex County Administrative Office Building, Georgetown, Delaware, with the following present:

Michael H. Vincent	President
Samuel R. Wilson, Jr.	Vice President
George B. Cole	Councilman
Joan R. Deaver	Councilwoman
Vance Phillips	Councilman
Todd F. Lawson	County Administrator
Gina A. Jennings	Finance Director
J. Everett Moore, Jr.	County Attorney

The Invocation and Pledge of Allegiance were led by Mr. Vincent.

**Call to
Order**

Mr. Vincent called the meeting to order.

**M 513 13
Amend
and
Approve
Agenda**

A Motion was made by Mr. Wilson, seconded by Mr. Phillips, to amend the Agenda by deleting “Approval of Minutes” and to approve the Agenda, as amended.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Delaware
Transit
Corporation
Public
Hearing
Workshop**

Mrs. Deaver announced that the Delaware Transit Corporation will conduct a Public Hearing Workshop on Tuesday, November 5th, from 4:00 p.m. to 7:00 p.m. at the CHEER Community Center in Georgetown to obtain comments on DART’s proposed Transit Redesign Plan. The proposed Plan includes fixed route bus service expansion, para-transit service model changes, and a fare increase.

**Procla-
mation**

Mr. Lawson read a Proclamation of the Sussex County Council entitled “A PROCLAMATION TO RECOGNIZE PANCREATIC CANCER AWARENESS MONTH”.

**Proposed
2014
Holiday
Schedule**

Mr. Lawson presented the proposed 2014 Holiday Schedule:

New Year's Day	January 1 (Wednesday)
Martin Luther King, Jr. Day	January 20 (Monday)
Good Friday	April 18 (Friday)

**Proposed
2014
Holiday
Schedule
(continued)**

Memorial Day	May 26 (Monday)
Independence Day	July 4 (Friday)
Labor Day	September 1 (Monday)
Election Day	November 4 (Tuesday)
Return Day	November 6 (Thursday)
Veterans Day	November 11 (Tuesday)
Thanksgiving Day	November 27 (Thursday)
Day After Thanksgiving	November 28 (Friday)
Christmas	December 25 (Thursday) December 26 (Friday)

[The County grants two floating holidays to eligible employees per calendar year in accordance with the Floating Holiday Policy.]

**Proposed
2014
County
Council
Schedule**

Mr. Lawson presented the proposed County Council (no meeting) Schedule for 2014:

March 4	NACo Conference
March 11	Winter Holiday
April 22	Easter/Spring Holiday
May 27	Memorial Day Holiday
July 1	Summer Holiday
July 8	Summer Holiday
August 26	Summer Holiday
September 2	Labor Day Holiday
November 4	Election Day
November 11	Veterans Day
November 25	Thanksgiving Holiday
December 23	Christmas Holiday
December 30	Christmas Holiday

**M 514 13
Adopt
2014
Holiday/
County
Council
Schedule**

A Motion was made by Mrs. Deaver, seconded by Mr. Phillips, to adopt the 2014 Holiday Schedule and County Council Schedule.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Adminis-
trator's
Report**

Mr. Lawson read the following information in his Administrator's Report:

- Federal Emergency Management Agency Flood Map Meeting**

**Adminis-
trator's
Report
(continued)**

Sussex County will join the Federal Emergency Management Agency in hosting a public meeting in early December for property owners and residents to review proposed changes to federally-mandated flood plain maps that could have implications on future construction and homeowner insurance rates.

At that meeting, representatives of County government, the Delaware Department of Natural Resources and Environmental Control, FEMA and their mapping partners will be on hand to explain the proposed Flood Insurance Rate Maps (FIRM) for Sussex County.

The maps, which identify flood-prone areas within the county and have been updated for the first time since 2005 using modern mapping technology and improved information, are used by insurance companies to determine flood insurance rates for buildings and contents.

Sussex County is required to adopt updated maps to continue participating in the National Flood Insurance Program (NFIP) and make flood insurance available to the community.

The open house meeting will be held from 4 to 6 p.m. Monday, Dec. 2, at the CHEER Community Center, 20520 Sand Hill Road, in Georgetown.

Information is available now on the County's website at www.sussexcountydela.gov/firm. Interactive mapping is also available at www.r3coastal.com. For more information, contact Sussex County Environmental and Flood Plain Manager Jeff Shockley at (302) 855-7884 or jcshockley@sussexcountydela.gov.

2. Sussex County Emergency Operations – Recovery Workshop

Sussex County Emergency Operations will hold a Recovery Workshop on Thursday, November 7, 2013. This workshop will be an opportunity for local, county, and state agencies, as well as first responders and private sector partners, to discuss the major issues facing Sussex County in the wake of a significant hurricane. It will also serve as an opportunity to discuss existing capabilities, to identify gaps and interdependencies among participating entity plans, and to determine needed future planning efforts. Registration begins at 8:00 AM at the CHEER Community Center, 20520 Sand Hill Road, in Georgetown.

3. Social Security Administration's Georgetown Office Update

The decision to move the Georgetown Social Security Administration (SSA) office was one reached between SSA and the U.S. General

**Adminis-
trator's
Report
(continued)**

Services Administration (GSA). At the time of the SSA and GSA report, there were a number of issues at play including cost of real estate, survey of SSA users and staff, and additional factors.

4. Delaware State Police Activity Report – September 2013

Per the attached Delaware State Police activity report for September, there were 3,990 total traffic arrests and 1,329 total criminal arrests. Of that 1,329, 503 were felony and 826 were misdemeanor criminal arrests. Of the total hours on duty spent, 38 percent were spent on criminal investigations.

5. Sussex County Emergency Operations Center Call Statistics – October 2013

Attached please find the call statistics for the Fire and Ambulance Callboard for October 2013. There were 16,034 total calls handled in the month of October. Of those 9-1-1 calls in October, 78 percent were made from wireless phones.

6. Project Receiving Substantial Completion

Per the attached Engineering Department Fact Sheet, Carillon Square received Substantial Completion effective October 30, 2013.

7. Veterans Day Holiday

County offices will be closed on Monday, November 11, in honor of Veterans Day. Offices will reopen on Tuesday, November 12, at 8:30 a.m., and Council will meet at 10:00 a.m.

[Attachments to the Administrator's Report are not attachments to the minutes.]

**Discussion/
Adminis-
trator's
Report**

Mr. Phillips expressed concerns regarding the third item in the Administrator's Report (Social Security Administration's Georgetown Office Update); he stated that his concerns for his constituents relate to their traveling on Route 1 in the summertime to get to the Social Security Office and that it would be more convenient for most County residents to travel to Georgetown.

**M 515 13
Send
Letter to
National
Delegation/
Re: Moving
Social
Security
Office**

A Motion was made by Mr. Phillips, seconded by Mr. Cole, that the Sussex County Council directs that a letter be sent to the national delegation to look into the matter of the Social Security Office being relocated from Georgetown to Lewes; and if possible, to keep the Social Security Office in Georgetown.

Motion Adopted: 4 Yeas, 1 Nay.

**M 515 13
(continued)**

**Vote by Roll Call: Mrs. Deaver, Nay; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Discussion/
Adminis-
trator's
Report**

Mrs. Deaver commented on the first item in the Administrator's Report - Federal Emergency Management Agency Flood Map Meeting. She questioned if the County has to adopt the maps and questioned if it will affect the County's zoning and approval of developments. Mr. Lawson responded that the County will have to review the maps and part of the exercise is that the Planning and Zoning Department will come before the Council with recommended changes. Mr. Lawson stated that he is aware that Lawrence Lank, Director of Planning and Zoning, is working with the State as well as with FEMA to look at the proposed recommendations.

Mrs. Deaver also commented on the second item in the Administrator's Report - Sussex County Emergency Operations - Recovery Workshop. She stated that, in her area, people live in communities with only one entrance and that she spoke with Lawrence Lank, Director of Planning and Zoning, who stated that entrance requirements are under the authority of DelDOT. Mrs. Deaver stated that two entrances are needed and she would like for this to be looked into in the future.

**Proposed
Fiscal
2014 Human
Service
Grants**

Mrs. Jennings presented a recommended list of agencies to receive the Fiscal 2014 Human Service Grants. She reported that there have been no changes in the process or level of funding compared to the last fiscal year. Mrs. Jennings noted that there has been one addition since the spreadsheets were distributed to the Council - Western Sussex Boys and Girls Clubs for an additional \$1,000.00.

Mrs. Jennings reported that the recommended grants are within the established budget; there are 85 agencies that are recommended to receive funds that total \$144,520.00:

Alzheimer's Association	\$ 500.00
The Arc of Delaware	\$1,000.00
Best Buddies Delaware	500.00
Big Brothers/Big Sisters of Delaware, Inc.	\$1,000.00
Booker Street Church of God	\$ 500.00
Cancer Support Community	\$ 500.00
Cape Henlopen Food Basket	\$ 500.00
Catholic Charities	\$1,000.00

Proposed Fiscal 2014 Human Service Grants (continued)	CHEER, Inc. – Home Service Program	\$2,500.00
	CHEER, Inc. – Short Term Emergency Home Health	\$1,000.00
	CHEER Centers	
	A. Georgetown	\$5,000.00
	B. Greenwood	\$5,000.00
	C. Harbour Lights (Lewes)	\$5,000.00
	D. Milton	\$5,000.00
	E. Roxana	\$5,000.00
	F. Coastal Leisure Center	\$5,000.00
	G. Long Neck (Pelican Cove)	\$5,000.00
	Church of God and Saints of Christ	\$ 900.00
	Cool Spring Civic Association	\$ 500.00
	Coverdale Crossroads Community Council, Inc.	\$ 500.00
	Dagsboro Boys & Girls Club	\$1,500.00
	Dagsboro Church of God	\$1,000.00
	Delaware Adolescent Program, Inc.	\$1,000.00
	Delaware Community Reinvestment Action Council, Inc.	\$ 500.00
	Delaware Crime Stoppers	\$ 500.00
	Delaware Foundation Reaching Citizens with Cognitive Disabilities	\$2,500.00
	Delaware Guidance Services	\$2,000.00
	Delaware Housing Coalition	\$2,000.00
	Delaware Lions Foundation	\$ 500.00
	Delaware Nature Society	\$1,000.00
	Delaware Police Chiefs' Council	\$ 870.00
	Delmarva Clergy United in Social Action Foundation	\$1,000.00
	Easter Seal Rehabilitation Center	\$1,000.00
	El Centro Cultural, Inc.	\$1,000.00

Proposed Fiscal 2014 Human Service Grants (continued)	Ellendale United Methodist Charge	
	Open Arms Food Pantry	\$ 500.00
	Everlasting Hope Ministries	\$1,000.00
	Family Outreach Multipurpose Community Center	\$ 500.00
	Food Bank of Delaware	\$ 500.00
	Georgetown Boys & Girls Club	\$1,500.00
	Girls State of Delaware	\$ 500.00
	Good Samaritan Aid Organization	\$1,000.00
	Grace Tabernacle of Deliverance Church, Inc.	\$1,000.00
	Greater Lewes Community Village	\$ 750.00
	Harvest Ministries, Inc.	\$1,000.00
	Junior Achievement	\$1,000.00
	Kent-Sussex Industries, Inc.	\$1,000.00
	Kiwanis Foundation of Coastal Delaware	\$1,000.00
	La Esperanza	\$1,500.00
	La Red Health Center	\$ 500.00
	Laurel Community Foundation	\$1,000.00
	Laurel Lions Club	\$1,000.00
	Lewes Historical Society	\$1,000.00
	Meals on Wheels of Lewes & Rehoboth, Inc.	\$6,000.00
	Milton Historical Society	\$1,000.00
	National Multiple Sclerosis Society	\$1,000.00
	New Coverdale Outreach Mission	\$1,000.00
	New Hope Recreation & Development Center	\$ 500.00
	Oak Orchard/Riverdale Boys & Girls Club	\$1,500.00

Proposed Fiscal 2014 Human Service Grants (continued)	People's Place	\$2,000.00
	Pinetown Civic Association	\$ 500.00
	Primeros Pasos, Inc.	\$ 500.00
	Read-Aloud Delaware	\$1,000.00
	Reading ASSIST Institute	\$ 500.00
	Rehoboth Beach Boys & Girls Club	\$1,500.00
	The Ronald McDonald House of Delaware	\$1,000.00
	Seaford Historical Society, Inc.	\$1,000.00
	Shechinah Empowerment Center	\$ 500.00
	Sussex County Senior Centers	
	A. Bridgeville	\$5,000.00
	B. Cape Henlopen	\$5,000.00
	C. Indian River	\$5,000.00
	D. Laurel	\$5,000.00
	E. Lewes	\$5,000.00
	F. Milford	\$5,000.00
	G. Nanticoke	\$5,000.00
	Sussex Community Crisis Housing Services, Inc.	\$2,000.00
	Sussex County Habitat for Humanity	\$1,000.00
	Sussex County Retired and Senior Volunteer Program Advisory Committee	\$ 500.00
	Sussex Family YMCA	\$1,000.00
	Sussex Pregnancy Care Center	\$1,000.00
	Teens in Perspective, Inc.	\$ 500.00
	UCOUNT, Inc.	\$ 500.00
	United Way of Delaware	\$1,000.00
	The Way Home Program	\$1,000.00
	Western Sussex Boys and Girls Club	
	Laurel Boys & Girls Club	\$1,500.00
	Seaford Boys & Girls Club	\$1,000.00

Grants (continued)	<u>YWCA</u>	<u>\$ 500.00</u>
	<u>Total</u>	<u>\$144,520.00</u>

M 516 13 **A Motion was made by Mr. Cole, seconded by Mr. Phillips, that the Sussex County Council approves the Fiscal Year 2014 Human Service Grants recommendation, as presented.**

Approve Human Service Grants **Motion Adopted: 5 Yeas.**

Vote by Roll Call: **Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Policy/
Council-
manic
Grants** **Mrs. Deaver questioned if the County has a policy/guidelines for Councilmanic Grants. Mrs. Jennings replied that an organization applying for funding must be a non-profit and that when a request is considered by the Council, she provides information on prior grants, if any.**

**Dental
and
Vision
Plan
Recommen-
dations** **Mrs. Jennings, along with Karen Brittingham, Director of Human Resources, and Mary Ellen McDonald with Insurance Buyers' Council (IBC), presented the results of the dental and vision Request for Proposals (RFP). A RFP was developed with the goals of a better benefit for employees while saving costs for the County. Through the RFP process, the County was able to identify carrier(s)/vendor(s) with whom Sussex County can partner to provide comprehensive dental and vision benefits to its employees and retirees; identify carrier(s)/vendor(s) who will provide value-added services to County employees and retirees; identify the best network option which should enhance savings opportunities for employees and retirees (and their families) while also providing savings to the County; simplify administration by moving the dental and vision programs from an in-house plan to an outside vendor who will make claims decisions, benefit payments, will help eliminate potential for fraud and abuse, keep track of accumulators, and manage the plan overall. Through the process, Sussex County will be able to enhance the benefits package offered to its employees and retirees.**

Ms. McDonald reviewed the reasons for the selection of a self-funded plan versus a fully insured plan: improved cash flow as claims are paid as incurred; expenses are simply an administrative fee plus claims; and risk is minimal due to maximums on dental and vision.

Mrs. Brewington presented the proposed plans for dental with Delta Dental and for vision with VSP and she reviewed the internal claims process, reimbursement plan, opportunities for discounts, cost to employees, and savings that will be realized by the employees and the County.

M 517 13 **A Motion was made by Mrs. Deaver, seconded by Mr. Phillips, that the Sussex County Council approves a self-funded contract with Delta Dental to**

- M 517 13**
Approve
Contracts
with
Delta
Dental and
VSP
(continued)
- provide dental coverage and a self-funded contract with VSP to provide vision coverage for Sussex County employees, pensioners, and their dependents.
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea
- Public**
Hearing/
Miller
Creek
SSD/
Easter
Annexation
- A Public Hearing was held to consider expanding the boundary of the Miller Creek Expansion of the Bethany Beach Sanitary Sewer District to include a parcel of land owned by Thomas and Megan Easter.
- John Ashman, Director of Utility Planning Division, reported that the parcel owned by the Easter's is located on the north side of County Road 363 in Baltimore Hundred. The proposed expansion is based on a written request from the land owners citing a failing on-site system as their reason for the request. The property is able to gain sewer service by extending sewer lines from a connection point in Malcom's Manor through an easement from the adjacent property owner. The parcel consists of approximately 1.46 acres more or less. The property owners will be subject to system connection charges of \$5,248.00 per EDU based on July 1, 2013-June 30, 2014 rate.
- There were no public comments and the Public Hearing was closed.
- M 518 13**
Adopt
R 015 13
- A Motion was made by Mr. Phillips, seconded by Mr. Cole, to Adopt Resolution No. R 015 13 entitled "A RESOLUTION TO EXTEND THE BOUNDARY OF THE MILLER CREEK SANITARY SEWER DISTRICT (MCSSD) TO INCLUDE TAX MAP AND PARCEL 134-19.00 75.03, SITUATED ON THE NORTH SIDE OF COUNTY ROAD 363 (DOUBLE BRIDGES ROAD) IN BALTIMORE HUNDRED, SUSSEX COUNTY, DELAWARE".
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea
- Wastewater**
Agreement
- Mr. Lawson presented a Wastewater Agreement for the Council's consideration.
- M 519 13**
Approve
Wastewater
Agreement/
- A Motion was made by Mrs. Deaver, seconded by Mr. Phillips, based upon the recommendation of the Sussex County Engineering Department, for Sussex County Project No. 81-04, Agreement No. 956, that the Sussex County Council execute a Construction Administration and Construction Inspection Agreement between Sussex County Council and Hunters Walk

- M 519 13**
Approve
Wastewater
Agreement/
Hunters
Walk
(continued)
- Lewes, L.L.C., for wastewater facilities to be constructed in Hunters Walk, located in the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District.**
- Motion Adopted: 5 Yeas.**
- Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**
- SCRWF**
Pump
Station
No. 30
Improve-
ments/
Change
Order
No. 2
- Michael Izzo, County Engineer, presented Change Order No. 2 to the South Coastal Regional Wastewater Facilities (SCRWF) Pump Station No. 30 Improvements. Substantial Completion for the contract was granted on October 29, 2013. The Change Order is in the credit amount of \$6,878.10.**
- Mr. Phillips asked if Mr. Izzo or Mr. Gilbert could provide an understanding of what was done for the savings.**
- Mike Gilbert of Whitman, Requardt & Associates, Project Manager, was in attendance and in response to questions, he stated that there were four items that make up the Credit Change Order: provide/install shielded cables to pump MAS units, install (7) new ARV's on the existing 18" force main, credit to provide alternative check valves, and 114 calendar day, zero dollar, contract time extension. Mr. Izzo noted that supporting documentation was included in the Council Agenda Packets.**
- Mr. Phillips questioned if each of the four items are credits. Mr. Izzo responded that the first couple of items are a cost increase which is offset by a credit, resulting in an overall credit.**
- Discussion continued between Mr. Phillips, Mr. Izzo, and Mr. Gilbert regarding the change order items: the cost, the net price, negotiations with the contractor, further detail regarding the change order items, etc.**
- M 520 13**
Approve
Change
Order/
SCRWF
Pump
Station 30
Improve-
ments
- A Motion was made by Mrs. Deaver, seconded by Mr. Phillips, based upon the recommendation of the Sussex County Engineering Department, that Change Order No. 2 for Sussex County Project No. 09-17, South Coastal Regional Wastewater Facilities, Pump Station No. 30 Improvements, be approved at a credit amount of \$6,878.10, which decreases the total contract to \$3,432,787.80, and increases the contract time by 114 days, pending the receipt of approval from the funding agencies.**
- Motion Adopted: 5 Yeas.**
- Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

- Airport Wetland Mitigation Project** **Juel Gibbons, Project Engineer, presented a Final Change Order and request for Substantial Completion for the Airport Wetland Mitigation Project. Ms. Gibbons reported that the Final Change Order is a credit to the contract in the amount of \$34,212.48; there were a number of items which were contingent items which were not used.**
- M 521 13 Approve Final C/O and Grant Substantial Completion/ Airport Wetland Mitigation Project** **A Motion made by Mrs. Deaver, seconded by Mr. Cole, based upon the recommendation of the Sussex County Engineering Department, that the Final Change Order for Sussex County Contract No. 11-06, Airport Wetland Mitigation Project, be approved, which decreases the original contract amount by \$34,212.48 for a Final Contract Total of \$386,600.52, and that Substantial Completion be granted effective September 24, 2013 and any held retainage be released in accordance with the Contract documents.**
- Motion Adopted: 5 Yeas.**
- Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**
- Greenwood Library Project/ Change Order No. 2** **Julie Cooper, Project Engineer, presented a request for a Change Order for the Greenwood Library Project. The Change Order is a result of various changes to the project: eliminate magazine racks and add decorative panels (credit of \$1,075.00), add snow guards to entrance canopy (cost of \$594.00), add suspended ceiling in teen services room (cost of \$702.45), and add trim at exterior of building (.00). The total net cost of the Change Order is \$221.45.**
- M 522 13 Approve Change Order/ Greenwood Library Project** **A Motion was made by Mr. Phillips, seconded by Mrs. Deaver, based upon the recommendation of the Consulting Architect, that Change Order No. 2 for Sussex County Project 07-05, Greenwood Library, be approved in the amount of \$221.45, thereby increasing the contract total from \$2,773,682.36 to \$2,773,903.81.**
- Motion Adopted: 5 Yeas.**
- Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**
- Grant Request** **Mrs. Jennings presented a grant request for the Council's consideration.**
- M 523 13 Councilmanic Grant** **A Motion was made by Mr. Phillips, seconded by Mr. Cole, to give \$1,000.00 (\$200.00 from each Councilmanic Grant Account) to Changing Fates Equine Rescue of Delaware for operating expenses.**
- Motion Adopted: 5 Yeas.**

**M 523 13
(continued)**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Introduction
of Proposed
Ordinances**

Mr. Vincent introduced the Proposed Ordinance entitled “AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT TO A CR-1 COMMERCIAL RESIDENTIAL DISTRICT FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN LITTLE CREEK HUNDRED, SUSSEX COUNTY, CONTAINING 16,150 SQUARE FEET, MORE OR LESS” (Tax Map I.D. 3-32-1.08-39.00) (Change of Zone No. 1739) filed on behalf of Vance Phillips.

Mrs. Deaver introduced the Proposed Ordinance entitled “AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT TO A CR-1 COMMERCIAL RESIDENTIAL DISTRICT FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN BROADKILL HUNDRED, SUSSEX COUNTY, CONTAINING 2.3522 ACRES, MORE OR LESS” (Tax Map I.D. 2-35-16.00-64.00) (Change of Zone No. 1740) filed on behalf of Zhenguo Zhang.

Mrs. Deaver introduced the Proposed Ordinance entitled “AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR AUTO REPAIR AND SALES TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN CEDAR CREEK HUNDRED, SUSSEX COUNTY, CONTAINING 1.06 ACRES, MORE OR LESS” (Tax Map I.D. 3-30-15.00-20.01) (Conditional Use No. 1975) filed on behalf of Ronald and Susan Berwick.

Mr. Phillips introduced the Proposed Ordinance entitled “AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR AN ELEMENTARY SCHOOL EXPANSION TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN DAGSBORO HUNDRED, SUSSEX COUNTY, CONTAINING 26.77 ACRES, MORE OR LESS” (Tax Map I.D. 1-33-17.00-41.00 and 42.00) (Conditional Use No. 1976) filed on behalf of Indian River School District.

Mr. Phillips introduced the Proposed Ordinance entitled “AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR A DOCTORS OFFICE TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN INDIAN RIVER HUNDRED, SUSSEX COUNTY, CONTAINING 8,276 SQUARE FEET, MORE OR LESS” (Tax Map I.D. 2-34-32.00-9.00) (Conditional Use No. 1977) filed on behalf of Mathew T. Favinger.

(continued) The Proposed Ordinances will be advertised for Public Hearing.

There was no additional business.

M 524 13
Recess
and Go
Into
Executive
Session

At 11:28 a.m., a Motion was made by Mr. Phillips, seconded by Mrs. Deaver, to recess the Regular Session and to go into Executive Session for the purpose of discussing matters relating to personnel and land acquisition. The Executive Session ended at 11:36 a.m.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

M 525 13
Come
Out of
Executive
Session

At 11:37 a.m., a Motion was made by Mr. Wilson, seconded by Mrs. Deaver, to come out of Executive Session and to reconvene the Regular Session.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Action

There was no action on Executive Session items.

M 526 13
Adjourn

A Motion was made by Mr. Wilson, seconded by Mrs. Deaver, to adjourn at 11:37 a.m.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Respectfully submitted,

**Robin A. Griffith
Clerk of the Council**